



BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR

Post Office Box 2950, Hagåtña Guam 96932

FELIX P. CAMACHO
GOVERNOR

BERTHA M. DUENAS
DIRECTOR

MICHAEL W. CRUZ, M.D.
LIEUTENANT GOVERNOR

CERTIFICATION

The Bureau of Budget and Management Research (BBMR) hereby certifies and approves the budget request herewith attached for the **VETERANS AFFAIRS OFFICE**.

BBMR further attests that all efforts were made in the review process to ensure the accuracy of the calculations and that the results indicated compliance with the budget ceiling established for this government entity from all fund sources.

The justification of this budget request is the responsibility of the government entity listed above and any submission outside of the certified submission is neither approved nor sanctioned by the Bureau of Budget and Management Research.

A handwritten signature in black ink, appearing to read "Bertha M. Duenas", written over a horizontal line.

BERTHA M. DUENAS

Date: **MAR 18 2010**

ORIGINAL

FISCAL YEAR

2011

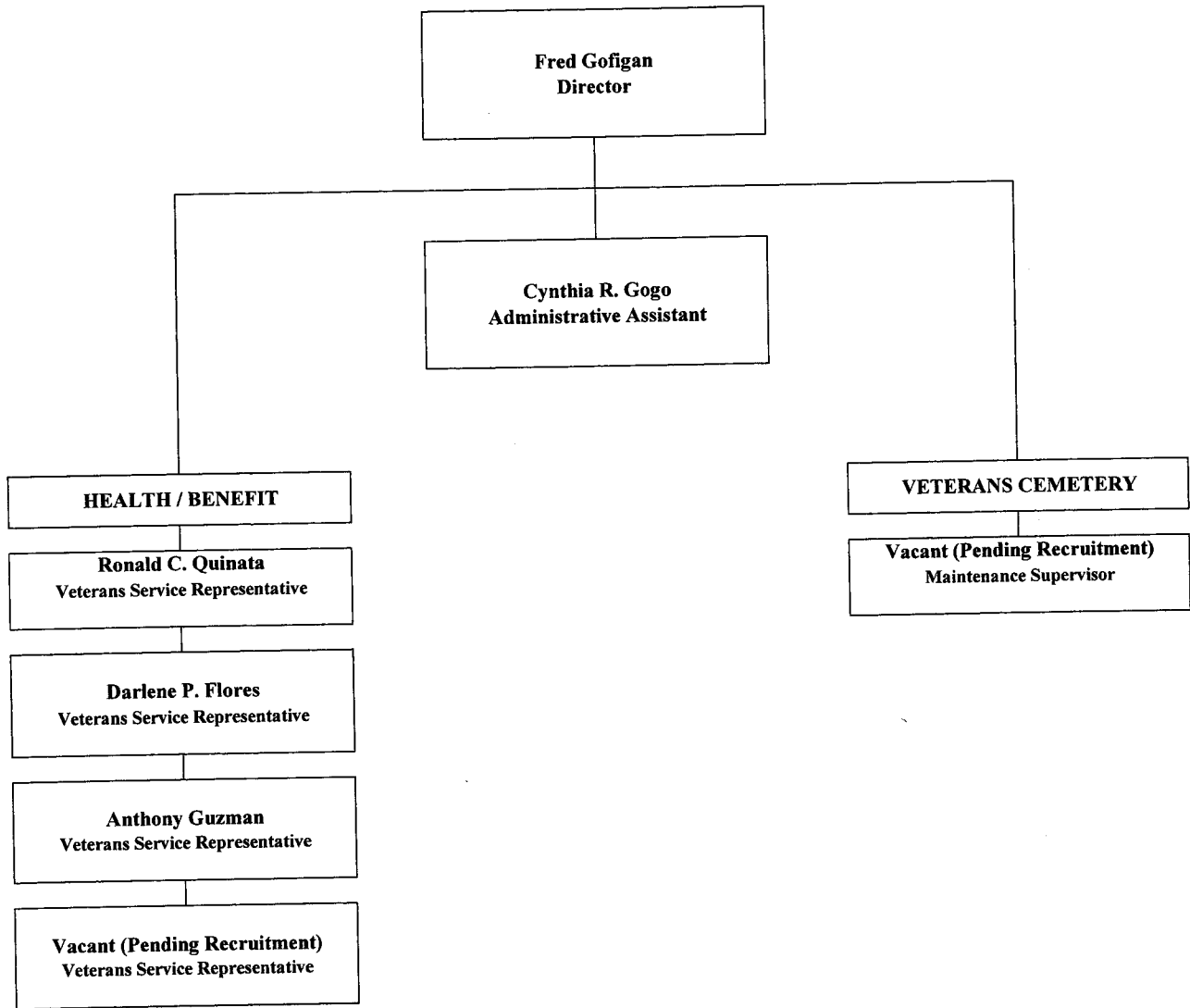
BUDGET

OFFICE OF VETERANS
AFFAIRS

OFFICE OF I MAGA'LAHEN GUAHAN AND I SEGUNDU NA MAGA'LAHEN GUAHAN

**Veteran Affairs Office
ORGANIZATIONAL CHART**

FISCAL YEAR 2011



**Government of Guam
Fiscal Year 2011 Budget
Department / Agency Narrative**

FUNCTION: EXECUTIVE DIRECTION

DEPT. / AGENCY: Office of I Maga' Låhen Guåhan and I Segundu Na Maga' Låhen
Guåhan – Veterans Affairs Office

MISSION STATEMENT:

To assist veterans and/or their dependents possible entitlements under Title 38, U.S. Code of Veterans Benefits, a codification of laws in the field of Veterans Affairs. Such benefits include: Compensation, Pension, Education, and Medical to include local benefits.

To continue with Outreach Programs throughout the island to better inform the veterans' community of their possible benefits under Title 38.

To continue with home and hospital visits to those veterans who are incapacitated and unable to come to our office to apply for their benefits.

GOALS AND OBJECTIVES:

To work cohesively with the island village Mayors in ensuring that all veterans residing in Guam are recognized and registered with the local Veterans Affairs Office.

**Decision Package
FY 2011**

Department/Agency: Office of I Maga' Låhen Guåhan **Division/Section:** Benefits/Health
I Segundu Na Maga' Låhen Guåhan

Program Title: Veterans Affairs Office/Guam Veterans Cemetery

Activity Description:

Veterans Service Representatives interview and counsels veterans and/or their dependents on possible entitlements to federal compensation and pension on disabilities, home loans and local benefits. Attend veterans burials to ensure that proper honors are rendered to all deceased veterans. Perform home/hospital visits when the need arises to hospitalized and home-bound veterans to ensure that no veteran is left out on their benefits, indirect contributions to the economy of Guam through awards of disabilities,

Major Objective(s):

To honor and recognize the service of Guam Veterans as their advocate relative to veterans benefits. In that capacity, we are the State Agency that assists former and present members of the United States Armed Forces, and/or their dependents in preparing claims and securing such compensation, hospitalizations, education and vocational training and other benefits or privileges to which they may be entitled under Federal or State law or regulation by reason of their service in the military.

Short-term Goals:

To continue outreach programs throughout the island villages to better inform the veterans' community of their possible benefits under Title 38, U.S. code of Veterans Benefits, a codification of laws in the field of Veterans Affairs. Prepare a Public Education Program on television to educate our veterans on their benefits and the process of filing a claim.

Workload Output

Workload Indicator:	FY 2009 Level of Accomplishment	FY 2010 Anticipated Level	FY 2011 Projected Level
Compensation, Pension, Health Svs	6,410	6,322	6,234
Burial	124	104	84
Home/Hospital Visits	59	75	91
DIC	188	140	92
Miscellaneous/TAPS	910	1,859	2,808
TOTAL	7,691	8,500	9,309

Government of Guam
Fiscal Year 2011
Budget Digest

[BBMR BD-1]

Function: EXECUTIVE DIRECTION
Department/Agency: VETERANS AFFAIRS OFFICE
Program: SUMMARY

AS400 Account Code	Appropriation Classification	A	B	Governor's Request			
		FY 2009 Expenditures & Encumbrances	FY 2010 Authorized Level	FY 2011 General Fund	FY 2011 Federal Fund(s)	FY 2011 Other Fund 1/	FY 2011 Total Req. (C+D+E)
PERSONNEL SERVICES							
111	Regular Salaries/Increments	\$154,650	\$275,950	\$204,092	\$0	\$0	\$204,092
112	Overtime/Special Pay	0	0	0	0	0	0
113	Benefits	45,795	30,774	71,974	0	0	71,974
TOTAL PERSONNEL SERVICES		\$200,445	\$306,724	\$276,066	\$0	\$0	\$276,066
OPERATIONS							
220	TRAVEL- Off-Island/Local Mileage Reimburs.	\$0	\$0	\$0	\$0	\$0	\$0
230	CONTRACTUAL SERVICES:	17,674	25,642	15,000	0	0	15,000
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	3,766	4,000	14,924	0	0	14,924
250	EQUIPMENT:	0	0	0	0	0	0
270	WORKERS COMPENSATION	0	0	0	0	0	0
271	DRUG TESTING	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0
TOTAL OPERATIONS		\$21,440	\$29,642	\$29,924	\$0	\$0	\$29,924
UTILITIES							
361	Power	\$10,000	\$11,000	\$11,000	\$0	\$0	\$11,000
362	Water/ Sewer	1,500	2,263	2,000	0	0	2,000
363	Telephone/ Toll	3,661	7,000	7,000	0	0	7,000
TOTAL UTILITIES		\$15,161	\$20,263	\$20,000	\$0	\$0	\$20,000
701	INDIRECT COST	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	\$0	\$40,000	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS		\$237,046	\$396,629	\$325,990	\$0	\$0	\$325,990

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)							
UNCLASSIFIED	1.00	1.00	1.00	0.00	0.00	1.00	
CLASSIFIED	4.00	4.00	5.00	0.00	0.00	5.00	
TOTAL FTEs	5.00	5.00	6.00	0.00	0.00	6.00	

Government of Guam
Fiscal Year 2011
Budget Digest

[BBMR BD-1]

Function: EXECUTIVE DIRECTION
Department/Agency: VETERANS AFFAIRS OFFICE
Program: Veterans Benefits

AS400 Account Code	Appropriation Classification	A	B	Governor's Request			
		FY 2009 Expenditures & Encumbrances	FY 2010 Authorized Level	FY 2011 General Fund	FY 2011 Federal Fund(s)	FY 2011 Other Fund 1/	FY 2011 Total Req. (C+D+E)
PERSONNEL SERVICES							
111	Regular Salaries/Increments	\$154,650	\$275,950	\$181,150	\$0	\$0	\$181,150
112	Overtime/Special Pay	0	0	0	0	0	0
113	Benefits	45,795	30,774	61,514	0	0	61,514
TOTAL PERSONNEL SERVICES		\$200,445	\$306,724	\$242,664	\$0	\$0	\$242,664
OPERATIONS							
220	TRAVEL- Off-Island/Local Mileage Reimburs.	\$0	\$0	\$0	\$0	\$0	\$0
230	CONTRACTUAL SERVICES:	17,674	25,642	4,000	0	0	4,000
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	3,766	4,000	4,000	0	0	4,000
250	EQUIPMENT:	0	0	0	0	0	0
270	WORKERS COMPENSATION	0	0	0	0	0	0
271	DRUG TESTING	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0
TOTAL OPERATIONS		\$21,440	\$29,642	\$8,000	\$0	\$0	\$8,000
UTILITIES							
361	Power	\$10,000	\$11,000	\$11,000	\$0	\$0	\$11,000
362	Water/ Sewer	1,500	2,263	2,000	0	0	2,000
363	Telephone/ Toll	3,661	7,000	7,000	0	0	7,000
TOTAL UTILITIES		\$15,161	\$20,263	\$20,000	\$0	\$0	\$20,000
701	INDIRECT COST	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	\$0	\$40,000	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS		\$237,046	\$396,629	\$270,664	\$0	\$0	\$270,664

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)							
UNCLASSIFIED	1.00	1.00	1.00	0.00	0.00	1.00	
CLASSIFIED	4.00	4.00	4.00	0.00	0.00	4.00	
TOTAL FTEs	5.00	5.00	5.00	0.00	0.00	5.00	

Government of Guam
Fiscal Year 2011
Budget Digest

[BBMR BD-1]

Function: EXECUTIVE DIRECTION
Department/Agency: VETERANS AFFAIRS OFFICE
Program: Veterans Cemetery

AS400 Account Code	Appropriation Classification	Governor's Request					
		A FY 2009 Expenditures & Encumbrances	B FY 2010 Authorized Level	C FY 2011 General Fund	D FY 2011 Federal Fund(s)	E FY 2011 Other Fund 1/	F FY 2011 Total Req. (C+D+E)
PERSONNEL SERVICES							
111	Regular Salaries/Increments	\$0	\$0	\$22,942	\$0	\$0	\$22,942
112	Overtime/Special Pay	0	0	0	0	0	0
113	Benefits	0	0	10,461	0	0	10,461
	TOTAL PERSONNEL SERVICES	\$0	\$0	\$33,403	\$0	\$0	\$33,403
OPERATIONS							
220	TRAVEL- Off-Island/Local Mileage Reimburs.	\$0	\$0	\$0	\$0	\$0	\$0
230	CONTRACTUAL SERVICES:	0	0	11,000	0	0	11,000
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	0	0	10,924	0	0	10,924
250	EQUIPMENT:	0	0	0	0	0	0
270	WORKERS COMPENSATION	0	0	0	0	0	0
271	DRUG TESTING	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0
	TOTAL OPERATIONS	\$0	\$0	\$21,924	\$0	\$0	\$21,924
UTILITIES							
361	Power	\$0	\$0	\$0	\$0	\$0	\$0
362	Water/ Sewer	0	0	0	0	0	0
363	Telephone/ Toll	0	0	0	0	0	0
	TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0
701	INDIRECT COST	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL APPROPRIATIONS	\$0	\$0	\$55,327	\$0	\$0	\$55,327
1/ Specify Fund Source							
FULL TIME EQUIVALENCIES (FTEs)							
	UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00	0.00
	CLASSIFIED	0.00	0.00	1.00	0.00	0.00	1.00
	TOTAL FTEs	0.00	0.00	1.00	0.00	0.00	1.00

Schedule A - Off-Island Travel

Department/Agency: Office of I Maga'Lahen & I Segundu Na Maga'Lahen Guahan
 Division: Veterans Affairs Office
 Program: Veterans Affairs Office

Purpose / Justification for Travel				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.
 2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

Schedule B- Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
POSTAGE/BOX RENTAL	1	\$2,000.00	\$ 2,000.00	X	
VEHICLE MAINTENANCE	2	\$500.00	\$ 1,000.00	X	
MISC. VETERANS ACTIVITIES <i>i.e Memorial Day, Veterans Day, Liberation Veterans' Fair, etc</i>	1	\$1,000.00	\$ 1,000.00	X	
Total Contractual			\$ 4,000.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
ALL WEATHER 5x8 U.S. FLAGS	5	\$179.95	\$ 899.75	X	
ALL WEATHER 5x8 GUAM FLAGS	5	\$95.95	\$ 479.75	X	
MISCELLANEOUS SUPPLIES	1	\$2,620.50	\$ 2,620.50	X	
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ 4,000.00		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
		0	\$ -		
		0	\$ -		
		0	\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Schedule B - Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
REPAIR OF WATER LINES			\$ 6,000.00		X
REFURBISHING OF ADMIN BLDG			\$ 2,000.00		X
DATA WEBSITE/PROGRAMS			\$ 3,000.00		X
Total Contractual			\$ 11,000.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
MISCELLANEOUS SUPPLIES	1	\$10,924.00	\$ 10,924.00		X
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ 10,924.00		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
		0	\$ -		
		0	\$ -		
		0	\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA: EXECUTIVE DIRECTION
DEPARTMENT/AGENCY: VETERANS AFFAIRS
PROGRAM: SUMMARY
FUND: GENERAL FUND

Input by Department										Input by Department										
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) Subtotal (E+F+G+I)	(K) Retirement (J * 27.46%)	(L) Retire (DDI) (\$16.66*26PP)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amnt.					Life (I/)	Medicare (1.45% * J)	Life (I/)				
1					\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2		VETERANS - BENEFITS			180,704	0	\$0		446	181,150	49,744	1,302	0	1,992	696	6,917	863	61,514	242,664	
3		VETERANS CEMETERY			22,942	0	\$0		0	22,942	6,300	434	0	333	174	2,861	359	10,461	33,403	
4					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
5					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
6					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
Grand Total:					\$203,646	\$0	\$0		\$446	\$204,092	\$56,044	\$1,736	\$0	\$2,324	\$870	\$9,778	\$1,223	\$71,974	\$276,066	

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department												
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) Subtotal (E+F+G+H+I+J)	
					(E) Night Differential Pay 10%	(F) Hazard 10%	(G) Hazard 8%	(H) Nurse Sunday Pay 1.5	(I) Nurse Pay 1.5	(J) EMT Pay 15%		
					1/ 2/ 3/ 4/ 5/ 6/							
1	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0	VETERANS - BENEFITS	0	0	0	0	0	0	0	0	0	
3	0	VETERANS CEMETERY	0	0	0	0	0	0	0	0	0	
4	0	0	0	0	0	0	0	0	0	0	0	
5	0	0	0	0	0	0	0	0	0	0	0	
6	0	0	0	0	0	0	0	0	0	0	0	
7	0	0	0	0	0	0	0	0	0	0	0	
8	0	0	0	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: EXECUTIVE DIRECTION
DEPARTMENT/AGENCY: VETERANS AFFAIRS
PROGRAM: DIRECTOR'S OFFICE - BENEFITS
FUND: GENERAL FUND

Input by Department										Input by Department										
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) Subtotal (E+F+G+I)	(K) Retirement (J * 27.46%)	(L) Retire (DDI) (\$16.66*26FP)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Fees/Items)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amr.					Life (1/)	Medicare (1.45% * J)	Life (1/)				
1		SPECIAL ASST (Usc) in lieu of Veterans Administrator	FRED A. GOFIGAN	L5	\$65,000	\$0	\$0		\$0	\$65,000	\$17,849	\$0	\$0	\$943	\$0	\$0	\$0	\$0	\$18,792	\$83,792
2		ADMINISTRATIVE ASSISTANT	CYNTHIA R. GOGO	J-17	43,784	0	\$0	1/3/2012	0	43,784	12,023	0	0	0	\$174	1,560	168	13,925	57,709	
3		SERVICE REPRESENTATIVE	DARLENE P. FLORES	I-06	27,805	0	\$0	1/25/2012	0	27,805	7,635	434	0	403	\$174	1,248	168	10,062	37,867	
4		SERVICE REPRESENTATIVE	Vacant	I-01	21,389	0	\$0		0	21,389	5,873	434	0	310	\$174	2,861	359	10,012	31,401	
5		SERVICE REPRESENTATIVE	ANTHONY GUZMAN	I-02	22,726	0	\$0	6/19/2011	446	23,172	6,363	434	0	336	\$174	1,248	168	8,723	31,895	
6					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
Grand Total:					\$180,704	\$0	\$0		\$446	\$181,150	\$49,744	\$1,302	\$0	\$1,992	\$696	\$6,917	\$863	\$61,514	\$242,664	

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) Subtotal (E+F+G+H+I+J)
					(E) 1/ Night Differential Pay 10%	(F) 2/ Hazard 10%	(G) 3/ Hazard 8%	(H) 4/ Nurse Sunday Pay 1.5	(I) 5/ Nurse Pay 1.5	(J) 6/ EMT Pay 15%	
					\$0	\$0	\$0	\$0	\$0	\$0	
1	0	ASST (Uncl) in lieu of Veterans Adv	FRED A. GOFIGAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	0	ADMINISTRATIVE ASSISTANT	CYNTHIA R. GOGO	0	0	0	0	0	0	0	0
3	0	SERVICE REPRESENTATIVE	DARLENE P. FLORES	0	0	0	0	0	0	0	0
4	0	SERVICE REPRESENTATIVE	Vacant	0	0	0	0	0	0	0	0
5	0	SERVICE REPRESENTATIVE	ANTHONY GUZMAN	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA: EXECUTIVE DIRECTION
DEPARTMENT/AGENCY: VETERANS AFFAIRS
PROGRAM: VETERANS CEMETERY
FUND: GENERAL FUND

Input by Department										Input by Department										
(A) No.	(B) Position Number	(C) Position Title	(D) Name of Incumbent	(E) Grade/Step	(F) Salary	(G) Overtime	(H) Special*	(I) Increment		(J) Subtotal (E+F+G+I)	(K) Retirement (J * 27.46%)	(L) Retire (DDI) (\$16.66*26PP)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amnt.					Life (I)	Medicare (1.45% * J)	Life (I)				
		VETERANS CEMETERY/PARKS MAINTENANCE SUPERINTENDENT	Vacant	M-01	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2		MAINTENANCE SUPV	Vacant	J-01	\$22,942	0	\$0		0	22,942	6,300	434	0	333	\$174	2,861	359	10,461	33,403	
3		EQUIPMENT OPERATOR III	Vacant	H-01	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
4		GROUNDWORKER	Vacant	D-01	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
5		GROUNDWORKER	Vacant	D-01	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
6					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
Grand Total:					\$22,942	\$0	\$0		\$0	\$22,942	\$6,300	\$434	\$0	\$333	\$174	\$2,861	\$359	\$10,461	\$33,403	

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

Government of Guam
 Fiscal Year 2011
 Agency Staffing Pattern
 (PROPOSED)

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (E+F+G+H+I+J) Subtotal
					(E) Night Differential Pay 10%	(F) Hazard 10%	(G) Hazard 8%	(H) Nurse Sunday Pay 1.5	(I) Nurse Pay 1.5	(J) EMT Pay 15%	
					1/	2/	3/	4/	5/	6/	
1	0	ENTRY/PARKS MAINTENANCE S	Vacant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	0	MAINTENANCE SUPV	Vacant	0	0	0	0	0	0	0	0
3	0	EQUIPMENT OPERATOR III	Vacant	0	0	0	0	0	0	0	0
4	0	GROUNDS WORKER	Vacant	0	0	0	0	0	0	0	0
5	0	GROUNDS WORKER	Vacant	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: EXECUTIVE DIRECTION
DEPARTMENT/AGENCY: VETERANS AFFAIRS
PROGRAM: SUMMARY
FUND: GENERAL FUND

Input by Department											Input by Department										
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special	(H) Increment		(J) Subtotal (E+F+G+I)	(K) Retirement (J * 26.04%)	(L) Retire (DDI) (\$16.66*26PP)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL	
								Date	Amf.					Life (1/)	Medicare (1.45% * J)	Life (1/)					
1					\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2		VETERANS - BENEFITS			176,818	0	\$0		1,912	178,730	46,541	1,302	0	1,962	696	6,917	863	58,281	237,011		
3		VETERANS CEMETERY			0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
4					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
5					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
6					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:					\$176,818	\$0	\$0		\$1,912	\$178,730	\$46,541	\$1,302	\$0	\$1,962	\$696	\$6,917	\$863	\$58,281	\$237,011		

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

Input by Department																	
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) Subtotal (E+F+G+H+I+J)						
					(E)		(F)		(G)			(H)		(I)		(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%							
1	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
2	0	VETERANS - BENEFITS	0	0	0	0	0	0	0	0	0	0	0				
3	0	VETERANS CEMETERY	0	0	0	0	0	0	0	0	0	0	0				
4	0	0	0	0	0	0	0	0	0	0	0	0	0				
5	0	0	0	0	0	0	0	0	0	0	0	0	0				
6	0	0	0	0	0	0	0	0	0	0	0	0	0				
7	0	0	0	0	0	0	0	0	0	0	0	0	0				
8	0	0	0	0	0	0	0	0	0	0	0	0	0				
9	0	0	0	0	0	0	0	0	0	0	0	0	0				
10	0	0	0	0	0	0	0	0	0	0	0	0	0				
11	0	0	0	0	0	0	0	0	0	0	0	0	0				
12	0	0	0	0	0	0	0	0	0	0	0	0	0				
13	0	0	0	0	0	0	0	0	0	0	0	0	0				
14	0	0	0	0	0	0	0	0	0	0	0	0	0				
15	0	0	0	0	0	0	0	0	0	0	0	0	0				
16	0	0	0	0	0	0	0	0	0	0	0	0	0				
17	0	0	0	0	0	0	0	0	0	0	0	0	0				
18	0	0	0	0	0	0	0	0	0	0	0	0	0				
19	0	0	0	0	0	0	0	0	0	0	0	0	0				
20	0	0	0	0	0	0	0	0	0	0	0	0	0				
21	0	0	0	0	0	0	0	0	0	0	0	0	0				
22	0	0	0	0	0	0	0	0	0	0	0	0	0				
23	0	0	0	0	0	0	0	0	0	0	0	0	0				
24	0	0	0	0	0	0	0	0	0	0	0	0	0				
25	0	0	0	0	0	0	0	0	0	0	0	0	0				
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to CFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: EXECUTIVE DIRECTION
DEPARTMENT/AGENCY: VETERANS AFFAIRS
PROGRAM: DIRECTOR'S OFFICE - BENEFITS
FUND: GENERAL FUND

Input by Department										Input by Department										
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Increment		(J) (E+F+G+I) Subtotal	(K) Retirement (J * 26.04%)	(L) Retire (DDI) (\$16.66*26PP)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amnt.					Medicare (1.45% * J)	Life (1/)					
1		SPECIAL ASST (Uncl) in lieu of Veterans Administrator	FRED A. GOFIGAN	L5	\$65,000	\$0	\$0		\$0	\$65,000	\$16,926	\$0	\$0	\$943	\$0	\$0	\$0	\$0	\$17,869	\$82,869
2		ADMINISTRATIVE ASSISTANT	CYNTHIA R. GOGO	J-16	42,304	0	\$0	1/3/2010	1,110	43,414	11,305	0	0	0	\$174	1,560	168	13,207	56,621	
3		SERVICE REPRESENTATIVE	DARLENE P. FLORES	I-05	26,736	0	\$0	6/24/2010	356	27,092	7,055	434	0	393	\$174	1,248	168	9,472	36,564	
4		SERVICE REPRESENTATIVE	Vacant	I-01	21,389	0	\$0		0	21,389	5,570	434	0	310	\$174	2,861	359	9,708	31,097	
5		SERVICE REPRESENTATIVE	ANTHONY GUZMAN	I-01	21,389	0	\$0	6/19/2010	446	21,835	5,686	434	0	317	\$174	1,248	168	8,026	29,861	
6					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
Grand Total:					\$176,818	\$0	\$0		\$1,912	\$178,730	\$46,541	\$1,302	\$0	\$1,962	\$696	\$6,917	\$863	\$58,281	\$237,011	

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

Input by Department											
Special Pay Categories											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E) Special Pay Categories						(K) Subtotal (E+F+G+H+I+J)
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	0	SPECIAL ASST (Umel) in lieu of Veterans Administrator	FRED A. GOFIGAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	0	ADMINISTRATIVE ASSISTANT	CYNTHIA R. GOGO	0	0	0	0	0	0	0	0
3	0	SERVICE REPRESENTATIVE	DARLENE F. FLORES	0	0	0	0	0	0	0	0
4	0	SERVICE REPRESENTATIVE	Vacant	0	0	0	0	0	0	0	0
5	0	SERVICE REPRESENTATIVE	ANTHONY GUZMAN	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: EXECUTIVE DIRECTION
DEPARTMENT/AGENCY: VETERANS AFFAIRS
PROGRAM: VETERANS CEMETERY
FUND: GENERAL FUND

Input by Department										Input by Department										
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Increment		(I) Amf.	(J) Subtotal (E+F+G+I)	(K) Retirement (J * 26.04%)	(L) Retire (DDI) (\$16.66*26PF)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life (1/)	Benefits		(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								(H) Date	(H) Amf.								(P) Medical (Premium)	(Q) Dental (Premium)		
VETERANS CEMETERY/PARKS MAINTENANCE SUPERINTENDENT																				
1			Vacant	M-01	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2			Vacant	J-01	0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
3			Vacant	H-01	0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
4			Vacant	D-01	0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
5			Vacant	D-01	0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
6					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
7					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
8					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
9					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
10					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
11					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
12					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
13					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
14					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
15					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
16					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
17					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
18					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
19					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
20					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
21					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
22					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
23					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
24					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
25					0	0	\$0			0	0	0	0	0	0	0	0	0	0	0
Grand Total:					\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ FY 2010 (current) Gov/Guam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

Input by Department														
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) Subtotal (E+F+G+H+I+J)			
					(E)		(F)		(G)			(H)	(I)	(J)
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 3%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%				
1	0	MAINTENANCE SUPERINTENDENT	Vacant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
2	0	MAINTENANCE SUPV	Vacant	0	0	0	0	0	0	0	0			
3	0	EQUIPMENT OPERATOR III	Vacant	0	0	0	0	0	0	0	0			
4	0	GROUNDS WORKER	Vacant	0	0	0	0	0	0	0	0			
5	0	GROUNDS WORKER	Vacant	0	0	0	0	0	0	0	0			
6	0	0	0	0	0	0	0	0	0	0	0			
7	0	0	0	0	0	0	0	0	0	0	0			
8	0	0	0	0	0	0	0	0	0	0	0			
9	0	0	0	0	0	0	0	0	0	0	0			
10	0	0	0	0	0	0	0	0	0	0	0			
11	0	0	0	0	0	0	0	0	0	0	0			
12	0	0	0	0	0	0	0	0	0	0	0			
13	0	0	0	0	0	0	0	0	0	0	0			
14	0	0	0	0	0	0	0	0	0	0	0			
15	0	0	0	0	0	0	0	0	0	0	0			
16	0	0	0	0	0	0	0	0	0	0	0			
17	0	0	0	0	0	0	0	0	0	0	0			
18	0	0	0	0	0	0	0	0	0	0	0			
19	0	0	0	0	0	0	0	0	0	0	0			
20	0	0	0	0	0	0	0	0	0	0	0			
21	0	0	0	0	0	0	0	0	0	0	0			
22	0	0	0	0	0	0	0	0	0	0	0			
23	0	0	0	0	0	0	0	0	0	0	0			
24	0	0	0	0	0	0	0	0	0	0	0			
25	0	0	0	0	0	0	0	0	0	0	0			
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2011 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1]

Function : EXECUTIVE DIRECTION
Department/Agency: Veterans Affairs Office
Program: Veterans Benefits/Cemetery

EQUIPMENT/CAPITAL LISTING:

Description	Quantity	Percentage of Use	Comments
GPR-6 Canon Copier	1	95%	
Desk Unit w/shelves/drawers	3	95%	
Desk Unit w/shelves	1	95%	
Desk Unit w/Counter Top	1	95%	
Computer w/monitor & Keyboard	6	95%	
Printer B/W	5	95%	
HP Printer Color	1	95%	
Laptop	1	95%	
Office Desk	5	95%	
Couch	3	95%	
Chairs	20	95%	
Swivel Chairs	6	95%	
Executive Swivel Chair	1	95%	
3 Drawer - 3 Shelves Cabinet	3	100%	
Double Door Cabinet	3	100%	
Lateral File Cabinets	10	100%	
1993 Dodge Stratus	1	0%	Not operable. In need of mechanical repair and tires
2003 Dodge Caravan	1	0%	Not operable. In need of mechanical repair, battery and tires
Drill/Driver 12V	1	75%	
Air Compressor 27 Gal/125P	1	45%	
Generator 2500 watt Portable	1	45%	
Wheelbarrow 4 Cu. Ft.	1	75%	
Vac 'N Vac 14 Gal. 5.5HP	1	75%	
Indoor/Outdoor 18" Pushbroom	2	75%	
Shovel 47" Round Point	2	75%	
Shovel 47" Square Point	2	75%	
8M25x25 MM1" Tape Measure	1	75%	
Stencil Number & Letter 4"	1	75%	
General Purpose Grease Gun	1	75%	
Dremel Electric Engraver	2	75%	
Robin Brushcutter 2.5 HP	3	75%	
Hand-Truck Appliance (Dolley)	1	75%	
Blower w/Remote Control	2	75%	
Saw Table 10" w/Stand	1	75%	
16x24 Square Steel Frame	3	75%	
Club Hammer w/handle	1	75%	
Corona By-Pass Pruner 8"	1	75%	
4x4 Kawasaki Utility Mule	1	95%	
Shorelander Trailer	1	95%	
3/4x6" Rotary Bit	1	75%	
14pc Heavy Duty Pilot Point & Drill	1	75%	
Gas Can - 5 gallon	3	75%	
148 pc Crescent Tool Set	1	75%	
Screwdriver Set 15pc	1	75%	
2pc Pliers Set	1	75%	
Handsaw 15" point	1	75%	
Tape and Level Set	1	75%	
4pc Pliers and Wrench Set	1	75%	
Cold Chisel 1"x12"	1	75%	
Drawer Chest/Cabinet 6	1	100%	
12" Combination Square	1	75%	
7-1/4" Circular Saw	1	75%	
15" DIB Wrench	1	75%	
14" DOB Wrench	1	75%	
#3 2" Phil Power Bit	1	75%	
#1 2" Phil Power Bit	1	75%	
#2 3-1/2 Phil Screw Bit	1	75%	
Tile Chisel SDS+ Bit	1	75%	
5/16"x4"x6" SDS-Plus Bit	1	75%	
#3 2" Phil Power Bit	2	75%	
Trowel 5-1/2	1	75%	
Trowel 10"	1	75%	
Trowel 10x5	1	75%	
Float Fine Cell	3	75%	
MA 707 Portable PA System	1	50%	
6'x125' Green Grass Carpet	25'	75%	
Face Shield Visor	3	75%	
Robin Brushcutter 2.5 HP	8	75%	
Hot/Cold Water Dispenser	3	75%	
Husqvarna Riding Mower	2	75%	

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):	Percent of Total Program Space	Total Program Space Occupied (Sq. Ft.):	Comments
Description	Square Feet			
Two Story Bldg, 172 So Marine Corp Drive, Asan	15,222	100%	100%	