



BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR

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CERTIFICATION

The Bureau of Budget and Management Research (BBMR) hereby certifies and approves the budget request herewith attached for the **PROFESSIONAL ENGINEERS, ARCHITECTS AND LAND SURVEYORS**.

BBMR further attests that all efforts were made in the review process to ensure the accuracy of the calculations and that the results indicated compliance with the budget ceiling established for this government entity from all fund sources.

The justification of this budget request is the responsibility of the government entity listed above and any submission outside of the certified submission is neither approved nor sanctioned by the Bureau of Budget and Management Research.

BERTHA M. DUENAS

Date: **MAR 18 2010**

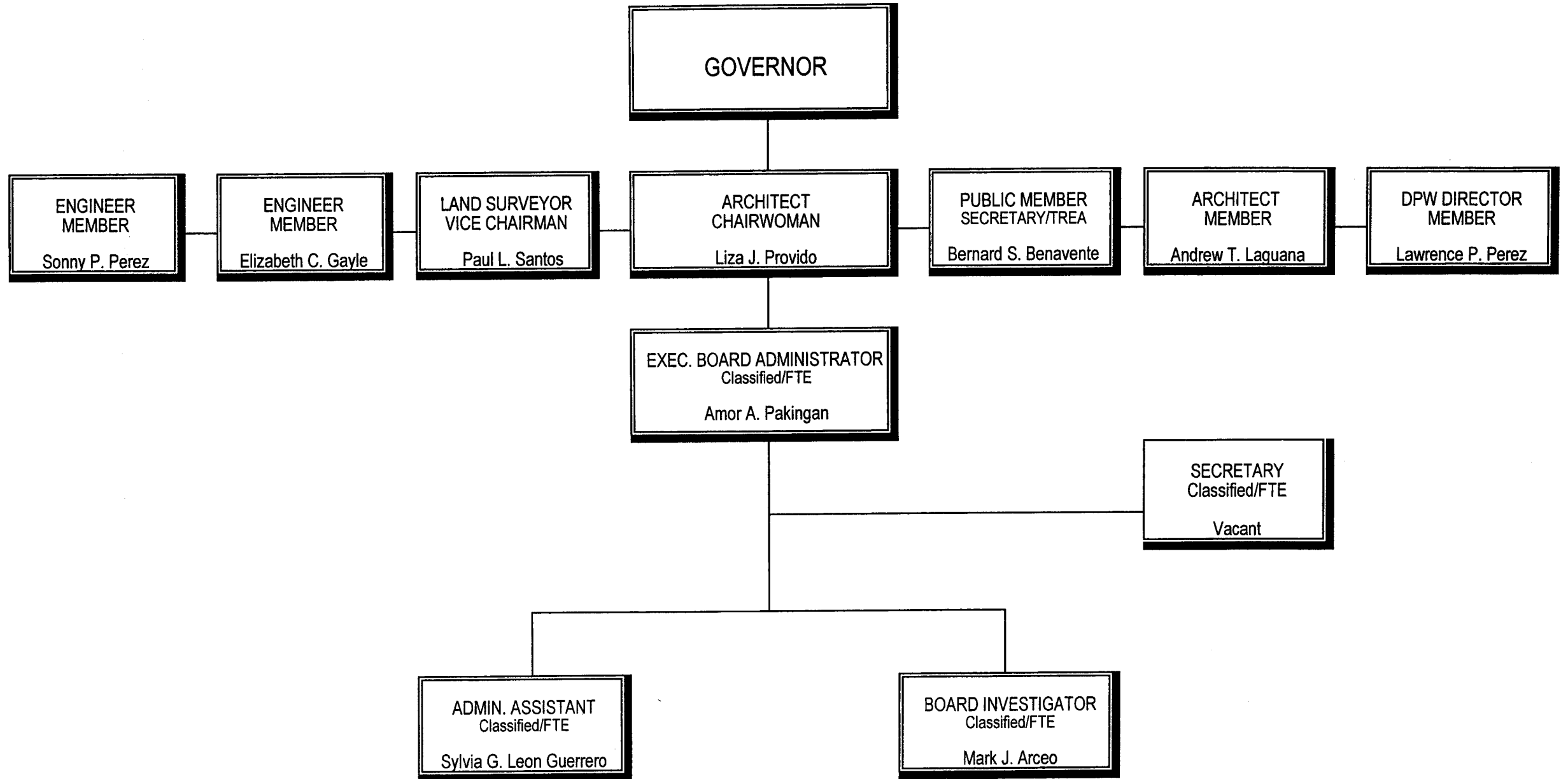
ORIGINAL

Guam Board of Registration for Professional Engineers, Architects and Land Surveyors

**FY2011
Budget Request**

PROFESSIONAL ENGINEERS, ARCHITECTS and LAND SURVEYORS BOARD

ORGANIZATIONAL CHART
(Year 2010)



**Government of Guam
Fiscal Year 2011 Budget
Department/Agency Narrative**

FUNCTION: Labor

AGENCY: Guam Board of Registration for Professional Engineers, Architects and Land Surveyors

MISSION STATEMENT:

The mission of the Professional Engineers, Architects and Land Surveyors (PEALS) Board is to safeguard life, health, property, and public welfare through the regulation of the practice of professional engineering, architecture, landscape architecture and land surveying in Guam by:

- Ensuring that those entering the practice meet standards of competency by way of education, experience, and examination;
- Establishing standards of practice for those licensed to practice;
- Requiring that any person practicing or offering to practice engineering, architecture, landscape architecture, land surveying and construction management be licensed;
- Providing information for the public to make informed decisions;
- Focus on prevention, providing information and educational materials to consumers, candidates, clients, licensees, and others. Be progressive in utilizing the most advanced means of providing services; and
- Enforcing the laws, codes and standards governing engineering, architectural, landscape architectural, land surveying and construction management practice in a fair, expeditious and uniform manner.

GOALS AND OBJECTIVES:

The PEALS Board has established the following goals and objectives which provide the framework for the results it wants to achieve in furtherance of its mission:

- Ensure the professional qualifications of those practicing engineering, architecture, landscape architecture and land surveying by setting requirements for education, experience, and examination.
- Establish regulatory standards of practice for those licensed as professional engineer, architects, landscape architects and land surveyors. Review and make recommendations to revise the Board's rules and regulations, and rules of professional conduct to reflect current practice.

- Protect consumers by preventing violations and effectively enforcing laws, codes, and standards when violations occur.
- Increase public awareness of Professional Engineers, Architects and Land Surveyors (PEALS) Board's mission, activities and services.
- To improve effectiveness of relationships with other organizations in order to further PEALS Board missions and goals. Work with the private sector and Building Permits & Inspection Division of DPW to enhance public safety and welfare through resolving recurring problems and issues with the Building Code Review and Enforcement activities, as well as revising Guam's outdated Building Law
- To enhance organization development and effectiveness. Implement continuing professional development/continuing education program as a requirement for licensure.
- Improve the quality of customer service in all programs.

**Decision Package
FY2011**

Department/Agency: Guam Board of Registration for Professional Engineers, Architects and Land Surveyors

Program Title: Administrative, Regulatory and Enforcement

Activity Description:

- To regulate the practice of engineering, architecture, landscape architecture and land surveying in order to safeguard life, health and property and promote the public welfare.
- To provide for registration of individuals, business firms i.e. corporations, partnerships, associations, etc. so that they may practice engineering, architecture, landscape architecture or land surveying on Guam in accordance with Title 22 of the Government Code of Guam.

Major Objective(s):

- To ensure registration of individuals, business firms and/or associations in accordance with the registration law. Continue to enforce the provisions of the PEALS Registration Law to individuals and firms covered under the Act.
- Protect consumers by preventing violations and effectively enforcing laws, codes, and standards when violations occur.
- Increase public and professional awareness of PEALS Board's mission, activities and services.

Short-term Goals:

- Revision of existing Rules and Regulations to improve Board operations and enforcement efforts to violators of the law, rules and regulations.
- Implement continuing professional development/continuing education program as a requirement for licensure.
- Amend and update the Rules of Professional Conduct for Professional Engineers, Architects, Landscape Architects and Land Surveyors registered with this Board.
- Continue to assist the Building Permits and Inspection division by monitoring its permitting process to ensure full compliance of registered professional with the PEALS Board.
- Coordinate the conduct of refresher courses on engineering, architecture and land surveying with various professional associations.
- Work with private sector and BPI Division of the Department of Public works to enhance public safety and welfare through resolving recurring problems and issues with the Building Code Review and Enforcement activities, as well as adopting most current building codes into Guam Law.

WORKLOAD OUTPUT

Workload Indicator:	FY2009 Level of Accomplishment	FY2010 Anticipated Level	FY2011 Projected Level
Review applications; administer examinations, issues licenses/certificates.	100%	100%	100%
Revise/Amend Rules of Professional Conduct	50%	50%	100%
Review Rules and Regulations and proposed additional rules or modifications if necessary.	50%	80%	100%
Monitor methods of practice and proposed changes in laws that may impact the professions.	50%	100%	100%
Update written materials and PEALS website which include database of its registrants.	50%	100%	100%
Expand its website access with more information and value to users.	50%	50%	100%

**Government of Guam
Fiscal Year 2011
Budget Digest**

[BBMR BD-1]

Function: Labor

Department/Agency: Professional Engineers, Architects and Land Surveyors Board

Program: Administrative, Regulatory and Enforcement

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F
		FY 2009 Expenditures & Encumbrances	FY 2010 Authorized Level	Governor's Request			
				FY 2011 General Fund	FY 2011 Federal Match Fund(s)	FY 2011 Other Fund 1/	FY 2011 Total Req. (C+D+E)
PERSONNEL SERVICES							
111	Regular Salaries/Increments/Special Pay	\$93,879	\$98,405	\$0	\$0	\$130,617	\$130,617
112	Overtime	0	0	0	0	0	0
113	Benefits	31,661	31,506	0	0	50,409	50,409
114	Insurance Benefits (Medical / Dental / Life)	0	5,400	0	0	0	0
	TOTAL PERSONNEL SERVICES	\$125,540	\$135,311	\$0	\$0	\$181,026	\$181,026
OPERATIONS							
220	TRAVEL- Off-Island/Local Mileage Reimburs.	\$0	\$6,100	\$0	\$0	\$3,500	\$3,500
230	CONTRACTUAL SERVICES:	65,684	25,322	0	0	30,845	30,845
233	OFFICE SPACE RENTAL:	15,231	15,141	0	0	18,000	18,000
240	SUPPLIES & MATERIALS:	1,659	5,101	0	0	2,500	2,500
250	EQUIPMENT:	399	0	0	0	0	0
270	WORKERS COMPENSATION	0	0	0	0	0	0
271	DRUG TESTING	0	0	0	0	38	38
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0
290	MISCELLANEOUS:	1,100	1,750	0	0	2,000	2,000
	TOTAL OPERATIONS	\$84,073	\$53,414	\$0	\$0	\$56,883	\$56,883
UTILITIES							
361	Power	\$2,656	\$2,010	\$0	\$0	\$3,500	\$3,500
362	Water/ Sewer	0	0	0	0	0	0
363	Telephone/ Toll	2,903	2,500	0	0	2,900	2,900
	TOTAL UTILITIES	\$5,559	\$4,510	\$0	\$0	\$6,400	\$6,400
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL APPROPRIATIONS	\$215,172	\$193,235	\$0	\$0	\$244,309	\$244,309
1/ Specify Fund Source (PEALS Special Fund)							
FULL TIME EQUIVALENCIES (FTEs)							
	UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00	0.00
	CLASSIFIED	3.00	3.00	0.00	0.00	4.00	4.00
	TOTAL FTEs	3.00	3.00	0.00	0.00	4.00	4.00

Schedule A - Off-Island Travel

Department/Agency: Professional Engineers, Architects and Land Surveyors Board

Division: _____

Program: Regulatory

Purpose / Justification for Travel				
The PEALS Board regulatory responsibilities could be not carried out effectively without the proper coordination of its activities with the NCEES, NCARB, WCARB, etc. Board members and staff needs to attend annual conferences and workshops conducted the National Councils of Engineering and Architecture designed to be used as a forum to voice concerns which affect the practice of engineering, architecture, landscape architecture and land surveying. At the same time, introduce the current techniques or applications of these professions. it is necessary that, of more than eight workshops and conferences scheduled during the year, Board members, attorney and staff attend at least two (2) of the most valuable ones.				
Travel Date: <u>March and May Regional Meetings</u>			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
Board member, Legal Counsel, Executive	\$ -	\$ -	\$ -	\$3,500
Board Administrator, or Board Investigator				

Purpose / Justification for Travel				
Travel Date: <u>June and August Annual Meetings</u>			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
Board Member, Legal Counsel, Executive	\$ -	\$ -	\$ -	\$ -
Board Administrator, or Board Investigator				

Purpose / Justification for Travel				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

Schedule B- Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
Reference and Exam Materials	2 x /year	April/Oct	\$ 6,535.00	x	
Legal Counsel/Hearing Officer			\$ -		x
Equipment Maintenance			\$ -		x
Equipment Lease			\$ 4,960.00	x	
Dues & Subscriptions			\$ 11,250.00	x	
Courier Service			\$ 4,000.00	x	
Printing			\$ 900.00	x	
Postal Service			\$ 1,500.00	x	
Advertisements			\$ 500.00	x	
Information Technology Consultant			\$ 1,200.00		x
Total Contractual			\$ 30,845.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
Office and Operational Supplies			\$ 2,500.00	x	
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ 2,500.00		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
N/A			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
Board Members' stipend			\$ 2,000.00	x	
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ 2,000.00		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
N/A			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

**Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Labor

DEPARTMENT/AGENCY: Guam Board of Registration for PEALS

PROGRAM: Administrative, Regulatory and Enforcement

FUND: PEALS Special Fund

No.	(A) Division	(B) Total Salary	(C) Total Overtime	(D) Total Special*	(E) Total Increment Amt	(F) (B+C+D+E) Subtotal	(G) Retirement (F * 27.46%)	(H) Retire (DDI) (\$16.66*26PP)	(I) Social Security (6.2% * J)	(J) Medicare (1.45% * F)	(K) Life (1/)	Input by Department		(N) Total Benefits (G thru M)	(O) (F + N) TOTAL
												(L) Medical (Premium)	(M) Dental (Premium)		
												Benefits			
1	Guam Board of Registration for PEALS	\$128,741	\$0	\$0	\$1,876	\$130,617	\$35,867	\$1,732	\$0	\$1,170	\$696	\$10,171	\$772	\$50,409	\$181,026
2		0	0	0	0	0	0	0	0	0	0	0	0	0	0
3		0	0	0	0	0	0	0	0	0	0	0	0	0	0
4		0	0	0	0	0	0	0	0	0	0	0	0	0	0
5		0	0	0	0	0	0	0	0	0	0	0	0	0	0
6		0	0	0	0	0	0	0	0	0	0	0	0	0	0
7		0	0	0	0	0	0	0	0	0	0	0	0	0	0
8		0	0	0	0	0	0	0	0	0	0	0	0	0	0
9		0	0	0	0	0	0	0	0	0	0	0	0	0	0
10		0	0	0	0	0	0	0	0	0	0	0	0	0	0
11		0	0	0	0	0	0	0	0	0	0	0	0	0	0
12		0	0	0	0	0	0	0	0	0	0	0	0	0	0
13		0	0	0	0	0	0	0	0	0	0	0	0	0	0
14		0	0	0	0	0	0	0	0	0	0	0	0	0	0
15		0	0	0	0	0	0	0	0	0	0	0	0	0	0
16		0	0	0	0	0	0	0	0	0	0	0	0	0	0
17		0	0	0	0	0	0	0	0	0	0	0	0	0	0
18		0	0	0	0	0	0	0	0	0	0	0	0	0	0
19		0	0	0	0	0	0	0	0	0	0	0	0	0	0
20		0	0	0	0	0	0	0	0	0	0	0	0	0	0
21		0	0	0	0	0	0	0	0	0	0	0	0	0	0
22		0	0	0	0	0	0	0	0	0	0	0	0	0	0
23		0	0	0	0	0	0	0	0	0	0	0	0	0	0
24		0	0	0	0	0	0	0	0	0	0	0	0	0	0
25		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		\$128,741	\$0	\$0	\$1,876	\$130,617	\$35,867	\$1,732	\$0	\$1,170	\$696	\$10,171	\$772	\$50,409	\$181,026

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

**Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1

FUNCTIONAL AREA: Labor

DEPARTMENT/AGENCY: Guam Board of Registration for PEALS

PROGRAM: Administrative, Regulatory and Enforcement

FUND: PEALS Special Fund

Input by Department										Input by Department										
No.	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
	Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment			(E+F+G+I) Subtotal	Retirement (J * 27.46%)	Retire (DDI) (\$16.66*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (I)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	1001	Executive Board Administrator	Amor A. Pakingan	N/12	\$49,915	\$0	\$0	3/15/2012	\$0	\$49,915	\$13,707	\$433	\$0	\$0	\$174	\$2,019	\$0	\$16,333	\$66,248	
2	1002	Administrative Assistant	Sylvia G. Leon Guerrero	J/2	24,376	0	\$0	10/26/2011	1,434	25,810	7,087	433	0	374	174	0	0	8,069	33,879	
3	1003	Board Investigator	Mark J.B. Arceo	L/6	34,476	0	\$0	6/5/2011	442	34,918	9,588	433	0	506	174	4,076	386	15,164	50,082	
4	1004	Administrative Secretary	To Be Recruited	H/1	19,974	0	\$0	N/A	0	19,974	5,485	433	0	290	174	4,076	386	10,843	30,817	
5					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
6					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	
Grand Total:					\$128,741	\$0	\$0		\$1,876	\$130,617	\$35,867	\$1,732	\$0	\$1,170	\$696	\$10,171	\$772	\$50,409	\$181,026	

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

**Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)**

Input by Department											
Special Pay Categories											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E) Special Pay Categories						(K) (E+F+G+H+I+J) Subtotal
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	1001	Executive Board Administrator	Amor A. Pakingan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	1002	Administrative Assistant	Sylvia G. Leon Guerrero	0	0	0	0	0	0	0	0
3	1003	Board Investigator	Mark J.B. Arceo	0	0	0	0	0	0	0	0
4	1004	Administrative Secretary	To Be Recruited	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: Labor

DEPARTMENT/AGENCY: Guam Board of Registration for PEALS

PROGRAM: Administrative, Regulatory and Enforcement

FUND: PEALS Special Fund

No.	(A) Division	(B) Total Salary	(C) Total Overtime	(D) Total Special*	(E) Total Increment Amt.	(F) (B+C+D+E) Subtotal	(G) Retirement (F * 26.04%)	(H) Retire (DDI) (\$16.66*26PP)	(I) Social Security (6.2% * J)	(J) Medicare (1.45% * F)	(K) Life (1/)	Input by Department		(N) Total Benefits (G thru M)	(O) (F + N) TOTAL
												(L) Medical (Premium)	(M) Dental (Premium)		
1	Guam Board of Registration for PEALS	\$104,319	\$0	\$0	\$1,427	\$105,746	\$27,536	\$1,299	\$0	\$820	\$522	\$6,095	\$386	\$36,658	\$142,404
2		0	0	0	0	0	0	0	0	0	0	0	0	0	0
3		0	0	0	0	0	0	0	0	0	0	0	0	0	0
4		0	0	0	0	0	0	0	0	0	0	0	0	0	0
5		0	0	0	0	0	0	0	0	0	0	0	0	0	0
6		0	0	0	0	0	0	0	0	0	0	0	0	0	0
7		0	0	0	0	0	0	0	0	0	0	0	0	0	0
8		0	0	0	0	0	0	0	0	0	0	0	0	0	0
9		0	0	0	0	0	0	0	0	0	0	0	0	0	0
10		0	0	0	0	0	0	0	0	0	0	0	0	0	0
11		0	0	0	0	0	0	0	0	0	0	0	0	0	0
12		0	0	0	0	0	0	0	0	0	0	0	0	0	0
13		0	0	0	0	0	0	0	0	0	0	0	0	0	0
14		0	0	0	0	0	0	0	0	0	0	0	0	0	0
15		0	0	0	0	0	0	0	0	0	0	0	0	0	0
16		0	0	0	0	0	0	0	0	0	0	0	0	0	0
17		0	0	0	0	0	0	0	0	0	0	0	0	0	0
18		0	0	0	0	0	0	0	0	0	0	0	0	0	0
19		0	0	0	0	0	0	0	0	0	0	0	0	0	0
20		0	0	0	0	0	0	0	0	0	0	0	0	0	0
21		0	0	0	0	0	0	0	0	0	0	0	0	0	0
22		0	0	0	0	0	0	0	0	0	0	0	0	0	0
23		0	0	0	0	0	0	0	0	0	0	0	0	0	0
24		0	0	0	0	0	0	0	0	0	0	0	0	0	0
25		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		\$104,319	\$0	\$0	\$1,427	\$105,746	\$27,536	\$1,299	\$0	\$820	\$522	\$6,095	\$386	\$36,658	\$142,404

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: Labor

DEPARTMENT/AGENCY: Guam Board of Registration for PEALS

PROGRAM: Administrative, Regulatory and Enforcement

FUND: PEALS Special Fund

Input by Department												Input by Department							
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Retirement (J * 26.04%)	Retire (DDI) (\$16.66*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.										
1	1001	Board Administrator	Amor A. Pakingan	N/11	\$48,227	\$0	\$0	3/15/2010	\$985	\$49,212	\$12,815	\$433	\$0	\$0	\$174	\$2,019	\$0	\$15,441	\$64,653
2	1002	Administrative Assistant	Sylvia Leon Guerrero	J/1	22,942	0	0	10/26/2010	0	22,942	5,974	433	0	333	174	0	0	6,914	29,856
3	1003	Board Investigator	Mark J.B. Arceo	L/5	33,150	0	0	6/4/2010	442	33,592	8,747	433	0	487	174	4,076	386	14,303	47,895
4	1004	Secretary	To Be Recruited	G/1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5					0	0	0		0	0	0	0	0	0	0	0	0	0	0
6					0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
Grand Total:					\$104,319	\$0	\$0		\$1,427	\$105,746	\$27,536	\$1,299	\$0	\$820	\$522	\$6,095	\$386	\$36,658	\$142,404

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

**Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)**

FUNCTIONAL AREA: Labor

DEPARTMENT/AGENCY: Guam Board of Registration for PEALS

PROGRAM: Administrative, Regulatory and Enforcement

FUND: PEALS Special Fund

Input by Department											
Special Pay Categories											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E)-(J)						(K) (E+F+G+H+I+J) Subtotal
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	1001	Board Administrator	Amor A. Pakingan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	1002	Administrative Assistant	Sylvia Leon Guerrero	0	0	0	0	0	0	0	0
3	1003	Board Investigator	Mark J.B. Arceo	0	0	0	0	0	0	0	0
4	1004	Secretary	To Be Recruited	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

