



COPY

OFFICE OF THE PUBLIC AUDITOR
Doris Flores Brooks, CPA, CGFM
Public Auditor

March 26, 2010

Honorable Vicente C. Pangelinan
Chairman
Committee on Appropriations, Taxation, Banking Insurance, Retirement, and Land
30th Guam Legislature
155 Hesler Place
Hagatna, Guam 96910

Subject: FY 2011 Budget Request

Reference: Office of Public Accountability

Hafa Adai Senator Pangelinan,

Relative to Fiscal Year 2011 budget requests, enclosed are one (1) original, twenty (20) copies, and one (1) electronic format on compact disc (CD) of the budget call documents for the Office of Public Accountability and Procurement Appeals.

Should your staff have any questions, please contact Llewelyn Terlaje at 475-0390 ext. 217.

Senseramente,

Doris Flores Brooks, CPA, CGFM
Public Auditor

Receipt Acknowledgement:

Signature / Date

**BUREAU OF BUDGET AND MANAGEMENT RESEARCH
FY 2011 BUDGET DOCUMENT CHECKLIST**

Department/Agency: Office of Public Accountability Date Received by BBMR: _____
 Division/Program: Office of Public Accountability and Procurement Appeals Date Reviewed: _____

| | Department/Agency | | BBMR | |
|--|-------------------|----|------|----|
| | Yes | No | Yes | No |
| General | | | | |
| Is the department/agency request within the Governor's established ceiling? | | ✓ | | |
| Is the summary digest consistent with detail pages? | ✓ | | | |
| Are the required budget forms attached? | | | | |
| a. Agency Narrative Form [BBMR AN-N1] | ✓ | | | |
| b. Decision Package [BBMR DP-1] | ✓ | | | |
| c. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A] | ✓ | | | |
| d. FY 2011 (Proposed) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources | ✓ | | | |
| e. FY 2010 (Current) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources | ✓ | | | |
| f. Federal Program Inventory Form [BBMR FP-1] | ✓ | | | |
| g. Equipment/Capital Listing & Space Requirement Form [BBMR EL-1] | ✓ | | | |
| I. Agency Narrative Form [BBMR AN-N1] | | | | |
| 1. Is the mission statement correct and consistent with the department/agency's enabling act? | ✓ | | | |
| 2. Are the goals and objectives correct and consistent with the department/agency's mission? | ✓ | | | |
| II. Decision Package [BBMR DP-1] | | | | |
| 1. Is activity description correct? | ✓ | | | |
| 2. Is major objective correct? | ✓ | | | |
| 3. Are short term goals correct? | ✓ | | | |
| 4. Is workload output reflected correctly? | ✓ | | | |
| III. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A] | | | | |
| A.) BBMR BD-1 | | | | |
| Personnel Services | | | | |
| 1. Are figures reflected consistent with the attached staffing pattern(s)? | ✓ | | | |
| 2. Are amounts reflected in each column accurate? | ✓ | | | |
| 3. Are computations correct? | ✓ | | | |
| Operations | | | | |
| 1. Are the amounts reflected under columns, "Governor's Request", for each object category consistent with respective schedules (Schedule A - E) as detailed in the budget digest subforms (BBMR TA-1 & BBMR 96A)? | ✓ | | | |
| 2. Are amounts reflected in each column accurate? | ✓ | | | |
| 3. Are computations correct? | ✓ | | | |
| Utilities | | | | |
| Are amounts reflected in each column correct? | ✓ | | | |
| Capital Outlay | | | | |
| Are amounts reflected under columns, "Governor's Request", consistent with schedule F as detailed in the budget digest subform, [BBMR 96A]? | ✓ | | | |
| Full Time Equivalencies (FTEs) | | | | |
| Are the number of FTEs for both "Unclassified" and "Classified" accurately reflected under each column? | ✓ | | | |
| B.) BBMR TA-1 | | | | |
| 1. Is the purpose/justification for travel defined? | ✓ | | | |
| 2. Is/Are the travel date(s) and number of travelers reflected? | ✓ | | | |
| 3. Is/Are the position title(s) of the traveler(s) reflected? | ✓ | | | |
| 4. Are all columns (Air Fare, Per Diem, Registration, and Total Cost) accurate? | ✓ | | | |
| C.) BBMR 96A | | | | |
| 1. Are "Items" under schedules B - F listed in detail? | ✓ | | | |
| 2. Is the "Quantity" under schedules B - F reflected for respective items? | ✓ | | | |
| 3. Is the "Unit Price" and "Total Price" accurate for each item under schedules B - F? | ✓ | | | |
| IV. Agency Staffing Pattern Forms [BBMR SP-1] | | | | |
| 1. Are position titles correct? | ✓ | | | |
| 2. Are position numbers reflected? | ✓ | | | |
| 3. Are the salary levels consistent with the Civil Service Commission, Classification and Pay Plan? | ✓ | | | |
| 4. Are filled positions funded? | ✓ | | | |
| 5. Are increment amounts reflected (should be no per Public Law)? | ✓ | | | |
| 6. Are rates reflected under "Benefits" correct? | ✓ | | | |
| 7. Are computations correct? | ✓ | | | |
| V. Federal Program Inventory Form [BBMR FP-1] | | | | |
| Is the form complete and accurate? | ✓ | | | |
| VI. Equipment/Capital Listing & Space Requirement Form [BBMR EL-1] | | | | |
| 1. Is the description of the equipment and/or capital item(s) detail? | ✓ | | | |
| 2. Is the "quantity" and "percentage of use" reflected? | ✓ | | | |
| 3. Are space requirements descriptive and total space reflected and accurate? | ✓ | | | |

DEPARTMENT: _____
 Prepared By: *Donaji / Jay*
 Date: 3/26/10
 Approved By: *[Signature]*
 (Signature of Dept/Agency Head)
 Date: 3/26/10

BBMR ACTION:
 Recommendation
 Approval
 Disapproval
 Analyst _____
 Date _____

**Government of Guam
Fiscal Year 2011 Budget
Department / Agency Narrative**

FUNCTION: Office of the Public Accountability and Procurement Appeals

DEPT. / AGENCY: Office of the Public Accountability and Procurement Appeals

****See Power Point Presentation for Complete Narrative Details****

MISSION STATEMENT:

To improve the public trust, we audit, assess, analyze, and make recommendations for accountability, transparency, effectiveness, efficiency, and economy of government of Guam independently, impartially, and with integrity.

GOALS AND OBJECTIVES:

- 1) Maintain the independence of the Office of the Public Auditor.**
- 2) Deliver timely, reliable, and quality reports.**
- 3) Advance staff competence.**
- 4) Increase public knowledge of OPA's mission, work, and impact.**
- 5) Build and improve relations with audited entities.**

**Government of Guam
Fiscal Year 2010
Budget Digest**

[BBMR BD-1]

Function: Office of the Public Accountability and Procurement Appeals

Department/Agency: Office of the Public Accountability and Procurement Appeals

Program: Office of the Public Accountability and Procurement Appeals

| AS400 Account Code | Appropriation Classification | A | B | Governor's Request | | | F |
|--------------------------|------------------------------|---|--------------------------------|----------------------------|-------------------------------------|-----------------------------|----------------------------------|
| | | FY 2009 Expenditures & Encumbrances | FY 2010 Authorized Level | FY 2011 General Fund | FY 2011 Federal Match Fund(s) | FY 2011 Other Fund 1/ | FY 2011 Total Req. (C+D+E) |

PERSONNEL SERVICES

| | | | | | | | |
|-----|--|------------------|------------------|--------------------|------------|------------|--------------------|
| 111 | Regular Salaries/Increments/Special Pay | \$527,912 | \$762,682 | \$769,406 | \$0 | \$0 | \$769,406 |
| 112 | Overtime | 0 | 0 | 0 | 0 | 0 | 0 |
| 113 | Benefits | 161,748 | 189,683 | 269,996 | 0 | 0 | 269,996 |
| 114 | Insurance Benefits (Medical / Dental / Life) | 0 | 0 | 0 | 0 | 0 | 0 |
| | TOTAL PERSONNEL SERVICES | \$689,660 | \$952,365 | \$1,039,402 | \$0 | \$0 | \$1,039,402 |

OPERATIONS

| | | | | | | | |
|-----|--|------------------|------------------|------------------|------------|------------|------------------|
| 220 | TRAVEL- Off-Island/Local Mileage Reimburs. | \$14,917 | \$18,000 | \$20,200 | \$0 | \$0 | \$20,200 |
| 230 | CONTRACTUAL SERVICES: | 97,715 | 119,872 | 149,960 | 0 | 0 | 149,960 |
| 233 | OFFICE SPACE RENTAL: | 82,177 | 93,500 | 102,594 | 0 | 0 | 102,594 |
| 240 | SUPPLIES & MATERIALS: | 9,813 | 11,112 | 10,800 | 0 | 0 | 10,800 |
| 250 | EQUIPMENT: | 35,434 | 16,000 | 25,100 | 0 | 0 | 25,100 |
| 270 | WORKERS COMPENSATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 271 | DRUG TESTING | 0 | 0 | 0 | 0 | 0 | 0 |
| 280 | SUB-RECIPIENT/SUBGRANT: | 0 | 0 | 0 | 0 | 0 | 0 |
| 290 | MISCELLANEOUS: | 18,294 | 8,500 | 5,950 | 0 | 0 | 5,950 |
| | TOTAL OPERATIONS | \$258,351 | \$266,984 | \$314,604 | \$0 | \$0 | \$314,604 |

UTILITIES

| | | | | | | | |
|-----|------------------------|----------------|----------------|----------------|------------|------------|----------------|
| 361 | Power | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 362 | Water/ Sewer | 0 | 0 | 0 | 0 | 0 | 0 |
| 363 | Telephone/ Toll | 6,238 | 7,000 | 8,000 | 0 | 0 | 8,000 |
| | TOTAL UTILITIES | \$6,238 | \$7,000 | \$8,000 | \$0 | \$0 | \$8,000 |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--|-----|-----|-----|-----|-----|-----|
| 450 | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
|-----|--|-----|-----|-----|-----|-----|-----|

TOTAL APPROPRIATIONS

| | | | | | | | |
|--|--|------------------|--------------------|--------------------|------------|------------|--------------------|
| | | \$954,250 | \$1,226,349 | \$1,362,006 | \$0 | \$0 | \$1,362,006 |
|--|--|------------------|--------------------|--------------------|------------|------------|--------------------|

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)

| | | | | | | |
|--------------------|--------------|--------------|--------------|-------------|-------------|--------------|
| UNCLASSIFIED | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| CLASSIFIED | 10.00 | 18.00 | 18.00 | 0.00 | 0.00 | 18.00 |
| TOTAL FTEs: | 10.00 | 19.00 | 19.00 | 0.00 | 0.00 | 19.00 |

Schedule A - Off-Island Travel

Department/Agency: Office of Public Accountability

Division: Office of Public Accountability

Program: Office of Public Accountability

Purpose / Justification for Travel

To attend National State Auditor Association (NSAA) Annual Conference and Association of Local Government Auditors (ALGA) Annual Conference held in the summer of each year.

Travel Date: Summer 2011

No. of Travelers: 1 1/

| Position Title of Traveler(s) | Air Fare | Per diem 2/ | Registration | Total Cost |
|-------------------------------|-------------|-------------|--------------|-------------|
| Public Auditor (NSAA) | \$ 1,600.00 | \$ 1,300.00 | \$ 800.00 | \$ 3,700.00 |
| Public Auditor (ALGA) | \$ 1,600.00 | \$ 1,300.00 | \$ 600.00 | \$ 3,500.00 |

Purpose / Justification for Travel

To attend the Association of Government Accountants (AGA) Annual Professional Development Conference (PDC) held in the summer of each year.

Travel Date: Summer 2011

No. of Travelers: 1 1/

| Position Title of Traveler(s) | Air Fare | Per diem 2/ | Registration | Total Cost |
|-------------------------------|-------------|-------------|--------------|-------------|
| Public Auditor | \$ 1,600.00 | \$ 1,300.00 | \$ 800.00 | \$ 3,700.00 |
| | \$ - | \$ - | \$ - | \$ - |

Purpose / Justification for Travel

To attend the Association of Pacific Island Public Auditors (APIPA) Annual Conference held in the summer of each year.

Travel Date: Summer 2011

No. of Travelers: 1 1/

| Position Title of Traveler(s) | Air Fare | Per diem 2/ | Registration | Total Cost |
|-------------------------------|-------------|-------------|--------------|-------------|
| Public Auditor | \$ 1,500.00 | \$ 1,300.00 | \$ 500.00 | \$ 3,300.00 |
| | \$ - | \$ - | \$ - | \$ - |

Purpose / Justification for Travel

To attend American Bar Association (ABA) Annual Government Contracts Conference and Procurement Trainings.

Travel Date: Summer 2011

No. of Travelers: 1 1/

| Position Title of Traveler(s) | Air Fare | Per diem 2/ | Registration | Total Cost |
|--------------------------------------|-------------|-------------|--------------|-------------|
| Hearing Officer/ Proc. Appeals Staff | \$ 1,600.00 | \$ 2,400.00 | \$ 2,000.00 | \$ 6,000.00 |
| | | | | |

Total

\$ 20,200.00

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

Schedule B- Contractual

| Item | Quantity | Unit Price | Total Price | Funded in FY 2010? | |
|---|----------|------------|----------------------|--------------------|----|
| | | | | Yes | No |
| Website Hosting/Maintenance | 12 | 1100 | \$ 13,200.00 | X | |
| CPA Consulting Services | 12 | 1000 | \$ 12,000.00 | X | |
| OPA Legal Services | 12 | 1200 | \$ 14,400.00 | X | |
| OPA Leased Copier + Add'l Copy Usage | 12 | 550 | \$ 6,600.00 | X | |
| Professional Assn. Memberships | 11 | 300 | \$ 3,300.00 | X | |
| Professional Publications Subscriptions | 2 | 250 | \$ 500.00 | X | |
| Hearing Officers | 12 | 5830 | \$ 69,960.00 | X | |
| Audit Manual Update & Trainings | 1 | 30000 | \$ 30,000.00 | | X |
| | | | \$ - | | |
| Total Contractual | | | \$ 149,960.00 | | |

Schedule C - Supplies & Materials

| Item | Quantity | Unit Price | Total Price | Funded in FY 2010? | |
|---------------------------------------|----------|------------|---------------------|--------------------|----|
| | | | | Yes | No |
| General Office Supplies | 12 | 900 | \$ 10,800.00 | X | |
| | | | \$ - | | |
| | | | \$ - | | |
| | | | \$ - | | |
| | | | \$ - | | |
| | | | \$ - | | |
| Total Supplies & Materials | | | \$ 10,800.00 | | |

Schedule D - Equipment

| Item | Quantity | Unit Price | Total Price | Funded in FY 2010? | |
|--|----------|------------|---------------------|--------------------|----|
| | | | | Yes | No |
| Upgrade server | 1 | 3000 | \$ 3,000.00 | | X |
| Sharepoint Software & Licenses | 1 | 16500 | \$ 16,500.00 | | X |
| Laptop Computers | 2 | 900 | \$ 1,800.00 | X | |
| Desktop Computers | 2 | 700 | \$ 1,400.00 | X | |
| Laser Printers | 2 | 350 | \$ 700.00 | X | |
| Computer Accessories (Flash Drives, USB cables, etc) | 12 | 100 | \$ 1,200.00 | X | |
| UPS Power Surge Protectors | 5 | 100 | \$ 500.00 | X | |
| | | | \$ - | | |
| Total Equipment | | | \$ 25,100.00 | | |

Schedule E - Miscellaneous

| Item | Quantity | Unit Price | Total Price | Funded in FY 2010? | |
|--|----------|------------|--------------------|--------------------|----|
| | | | | Yes | No |
| OPA Vehicles - General Maintenance and Repairs | 12 | 250 | \$ 3,000.00 | X | |
| Public Notice Print Advertising | 6 | 400 | \$ 2,400.00 | X | |
| Transcription Fees | 1 | 300 | \$ 300.00 | X | |
| Legal procurement reference materials | 1 | 250 | \$ 250.00 | X | |
| Total Miscellaneous | | | \$ 5,950.00 | | |

Schedule F - Capital Outlay

| Item | Quantity | Unit Price | Total Price | Funded in FY 2010? | |
|-----------------------------|----------|------------|-------------|--------------------|----|
| | | | | Yes | No |
| | | | \$ - | | |
| | | | \$ - | | |
| | | | \$ - | | |
| | | | \$ - | | |
| | | | \$ - | | |
| | | | \$ - | | |
| Total Capital Outlay | | | \$ - | | |

**Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)**

FUNCTIONAL AREA:

DEPARTMENT/AGENCY:

Office of Public Accountability

PROGRAM:

Office of Public Accountability/ Procurement Appeals

FUND:

5100A099959CT001.111.113/ 5100A099959CT002.111.113

| No. | (A) Division | (B) Total Salary | (C) Total Overtime | (D) Total Special* | (E) Total Increment Amt. | (F) (B+C+D+E) Subtotal | Benefits | | | | | Input by Department | | (N) Total Benefits (G thru M) | (O) (F + N) TOTAL |
|-----|-----------------|---------------------|-----------------------|-----------------------|-----------------------------|------------------------------|--------------------------------|------------------------------------|-----------------------------------|-----------------------------|------------------|--------------------------|-------------------------|----------------------------------|-------------------------|
| | | | | | | | (G) Retirement (F * 27.46%) | (H) Retire (DDI) (\$16.66*26PP) | (I) Social Security (6.2% * J) | (J) Medicare (1.45% * F) | (K) Life (1/) | (L) Medical (Premium) | (M) Dental (Premium) | | |
| | | | | | | | 1 | Office of Public Accountability | \$741,467 | \$0 | \$0 | \$27,939 | \$769,406 | | |
| 2 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 7 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 10 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 11 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 12 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 13 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 14 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 15 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 17 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 18 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 19 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 20 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 21 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 22 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 23 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 25 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | \$741,467 | \$0 | \$0 | \$27,939 | \$769,406 | \$211,279 | \$6,062 | \$0 | \$11,156 | \$3,480 | \$33,709 | \$4,310 | \$269,996 | \$1,039,402 |

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

**Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(PROPOSED)**

| Input by Department | | | | | | | | | | | |
|------------------------|------------------------|-----------------------------------|-----------------------------|--------------------|----------------------------------|------------------|-----------------|----------------------------|---------------------|-------------------|----------------------------------|
| Special Pay Categories | | | | | | | | | | | |
| No. | (A) Position Number | (B) Position Title | (C) Name of Incumbent | (D) Holiday Pay | (E) | (F) | (G) | (H) | (I) | (J) | (K) (E+F+G+H+I+J) Subtotal |
| | | | | | 1/ Night Differential Pay 10% | 2/ Hazard 10% | 3/ Hazard 8% | 4/ Nurse Sunday Pay 1.5 | 5/ Nurse Pay 1.5 | 6/ EMT Pay 15% | |
| 1 | 1 | Public Auditor | Doris Flores Brooks | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 2 | 2 | Administrative Officer | Marie N. Villanueva | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3 | 3 | Chief Auditor | Rodalyn May G. Marquez | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4 | 4 | Auditor I | Jerrick J. G. Hernandez | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5 | 5 | Deputy (Assistant) Public Auditor | Vacant (60% Annual Salary) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6 | 6 | Auditor I | Clariza Mae G. Roque | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 7 | 7 | Auditor III | Gopinath Ramakrishnan | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8 | 8 | Auditor III | Franklin J. T. Cooper-Nurse | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9 | 9 | Auditor I | Rachel P. Field | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 10 | 10 | Auditor III | Vincent Jon Duenas | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 11 | 11 | Management Analyst III | Anne T.S. Camacho | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 12 | 12 | Auditor I | Vacant (100% Annual Salary) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 13 | 13 | Auditor II | Vacant (50% Annual Salary) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 14 | 14 | Auditor I | Vacant (50% Annual Salary) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 15 | 15 | Auditor III | Llewelyn R. Terlaje | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16 | 16 | Management Analyst IV | Lourdes R. Perez | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 17 | 17 | Special Projects Coordinator | Catherine S. Gault | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 18 | 18 | Auditor III | Vacant (70% Annual Salary) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 19 | 19 | Auditor III | Maripaz N. Perez | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 20 | 20 | Auditor I | Vacant (50% Annual Salary) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 21 | 21 | Auditor I | Vacant (50% Annual Salary) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 22 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 23 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total: | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 1/4 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY:

Office of Public Accountability

PROGRAM:

Office of Public Accountability/ Procurement Appeals

FUND:

5100A099959CT001.111.113

| No. | (A) Division | (B) Total Salary | (C) Total Overtime | (D) Total Special* | (E) Total Increment Amt. | (F) (B+C+D+E) Subtotal | (G) Retirement (F * 26.04%) | (H) Retire (DDI) (\$16.66*26PP) | (I) Social Security (6.2% * J) | (J) Medicare (1.45% * F) | (K) Life (1/) | Input by Department | | (N) Total Benefits (G thru M) | (O) (F + N) TOTAL |
|-----|---------------------------------|---------------------|-----------------------|-----------------------|-----------------------------|------------------------------|-----------------------------------|---------------------------------------|--------------------------------------|--------------------------------|---------------------|-----------------------------|----------------------------|-------------------------------------|-------------------------|
| | | | | | | | | | | | | (L) Medical (Premium) | (M) Dental (Premium) | | |
| 1 | Office of Public Accountability | \$584,967 | \$0 | \$0 | \$5,133 | \$590,100 | \$153,662 | \$5,629 | \$0 | \$8,556 | \$2,262 | \$24,973 | \$3,134 | \$198,216 | \$788,316 |
| 2 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 7 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 10 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 11 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 12 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 13 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 14 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 15 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 17 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 18 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 19 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 20 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 21 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 22 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 23 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 25 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | \$584,967 | \$0 | \$0 | \$5,133 | \$590,100 | \$153,662 | \$5,629 | \$0 | \$8,556 | \$2,262 | \$24,973 | \$3,134 | \$198,216 | \$788,316 |

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

**Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)**

| Input by Department | | | | | | | | | | | |
|------------------------|--------------------|-----------------------------------|-----------------------------|---|---------------------|--------------------|----------------------------------|---------------------------|-------------------------|-----|---------------------------|
| Special Pay Categories | | | | | | | | | | | |
| (A) | (B) | (C) | (D) | (E)-(J) | | | | | | (K) | |
| | | | | 1/ Night Differential Pay 10% | 2/ Hazard 10% | 3/ Hazard 8% | 4/ Nurse Sunday Pay 1.5 | 5/ Nurse Pay 1.5 | 6/ EMT Pay 15% | | |
| No. | Position Number | Position Title | Name of Incumbent | Holiday Pay | 10% | 10% | 8% | 1.5 | 1.5 | 15% | (E+F+G+H+I+J) Subtotal |
| 1 | 1 | Public Auditor | Doris Flores Brooks | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 2 | 2 | Administrative Officer | Marie N. Villanueva | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3 | 3 | Chief Auditor | Rodalyne May G. Marquez | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4 | 4 | Auditor I | Jerrick J. J. G. Hernandez | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5 | 5 | Deputy (Assistant) Public Auditor | Vacant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6 | 6 | Auditor I | Clariza Mae G. Roque | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 7 | 7 | Auditor III | Gopinath Ramakrishnan | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8 | 8 | Auditor III | Franklin J. T. Cooper-Nurse | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9 | 9 | Auditor I | Rachel P. Field | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 10 | 10 | Auditor III | Vincent Jon Duenas | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 11 | 11 | Management Analyst III | Anne T.S. Camacho | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 12 | 12 | Auditor I | Vacant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 13 | 13 | Auditor II | Vacant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 14 | 14 | Auditor I | Vacant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 15 | 15 | Auditor III | Llewelyn R. Terlaje | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16 | 16 | Management Analyst IV | Lourdes R. Perez | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 17 | 17 | Special Projects Coordinator | Catherine S. Gault | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 18 | 18 | Auditor III | Vacant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 19 | 19 | Auditor III | Maripaz N. Perez | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 20 | 20 | Auditor I | Vacant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 21 | 21 | Auditor I | Vacant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 22 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 23 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | Grand Total: | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

