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CERTIFICATION

The Bureau of Budget and Management Research (BBMR) hereby certifies and approves the budget request herewith attached for the **GUAM ANCESTRAL LANDS COMMISSION**.

BBMR further attests that all efforts were made in the review process to ensure the accuracy of the calculations and that the results indicated compliance with the budget ceiling established for this government entity from all fund sources.

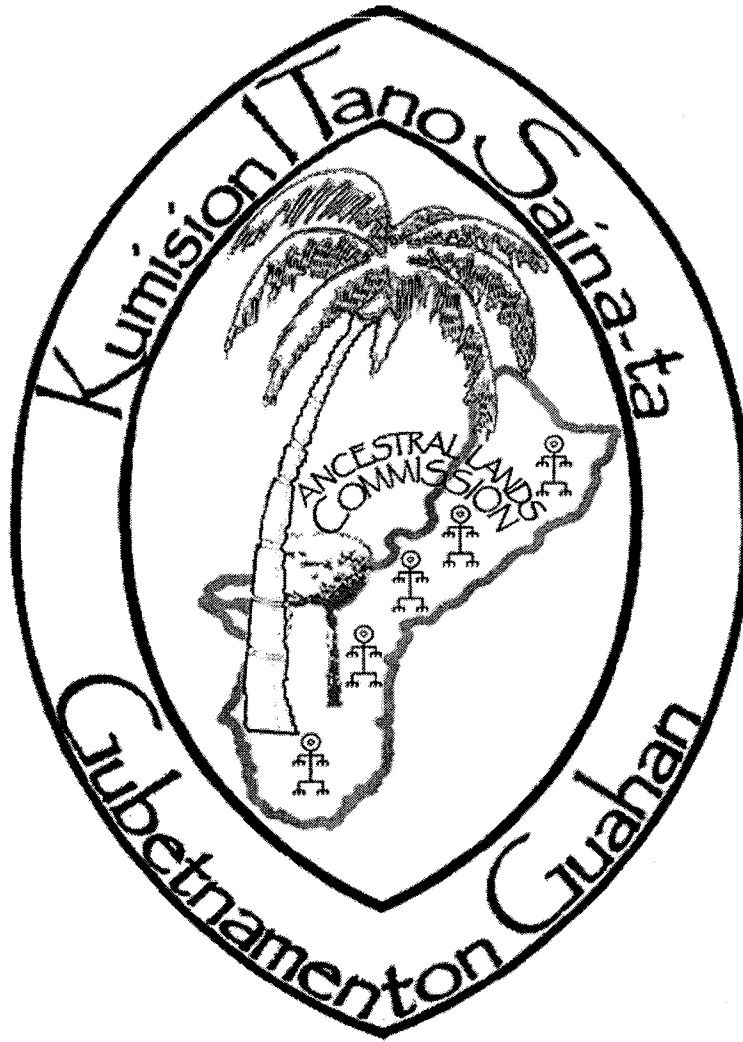
The justification of this budget request is the responsibility of the government entity listed above and any submission outside of the certified submission is neither approved nor sanctioned by the Bureau of Budget and Management Research.

BERTHA M. DUENAS

Date: **MAR 18 2010**

ORIGINAL

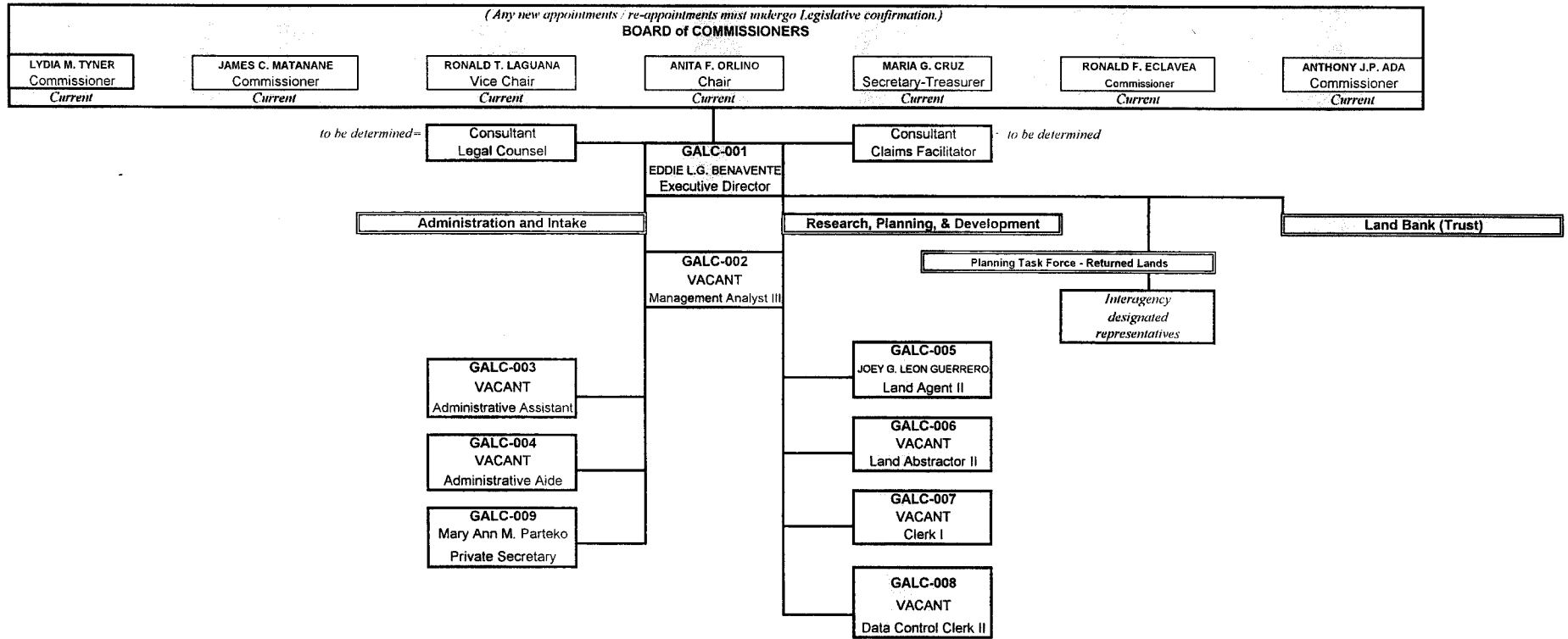
**GOVERNMENT OF GUAM
FY 2011 BUDGET REQUEST**



**GUAM ANCESTRAL LANDS
COMMISSION**

GUAM ANCESTRAL LANDS COMMISSION

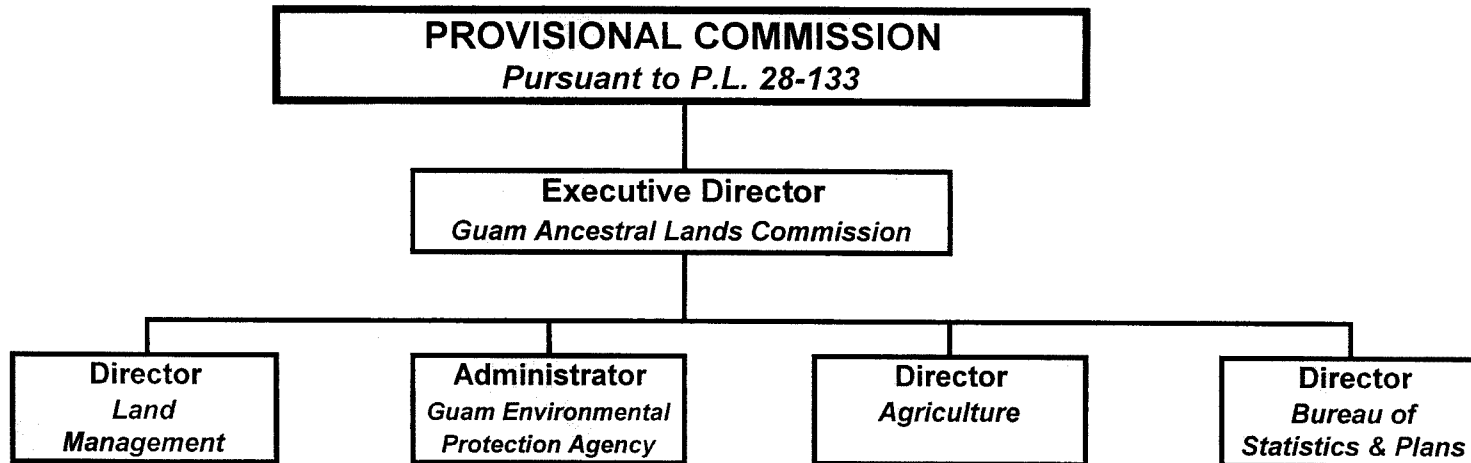
Organizational Chart - Fiscal Year 2011



Guam Ancestral Lands Commission

Provisional Commission

Organizational Chart - Fiscal Year 2011



**Government of Guam
Fiscal Year 2011 Budget
Department / Agency Narrative**

FUNCTION: NATURAL RESOURCES

DEPT. / AGENCY: GUAM ANCESTRAL LANDS COMMISSION

MISSION STATEMENT:

Pursuant to Guam Public Law 25-45, the Guam Ancestral Lands Commission is created; defines the Commission as “Land Claims Facilitator”; mandates the establishment of a “Land Bank”; and compels “just compensation” as return of ancestral land(s) and/or monetary compensation, by:

- ❖ *facilitating* the return of excess U.S. federal and Government of Guam lands to their original owners;
- ❖ *pursuing and advocating* for the return of excess U.S. federal and Government of Guam lands to their original owners;
- ❖ *maintaining* a “Land Bank (Trust)” for those dispossessed original landowners who will never realize the return of their ancestral lands;

and further, pursuant to Guam Public Law 25-178:

that “...Ancestral land claims shall be expedited and claims processing shall be considered an urgency measure by all departments, agencies and instrumentalities of the government of Guam whose cooperation in facilitating meritorious claims is considered required.”

GOALS AND OBJECTIVES:

Guam Public Law 25-178 establishes the rules and regulations for the Guam Ancestral Lands Commission (GALC). It provides for the acceptance and processing of applications for ancestral title and/or compensation. Our ability to timely and accurately process these applications is dependent on the number of staff qualified to receive and process these applications. The GALC must sort through all the applications submitted to obtain and verify information in them. This requires qualified staff to do research and planning. The Commission also obtains title to lands that are not privately owned designated as “Crown Lands”. It must develop these properties to their highest and best use in a Trust for the dispossessed original landowners/heirs who are not getting their lands back.

Ancestral Lands is a *special class of lands*, rooted in GOVERNMENT of GUAM’S stated policy in land return to the rightful original landowners/heirs.

Fiscal Year 2011 Budget
Guam Ancestral Lands Commission
Agency Narrative cont'd.

The agency continues to expeditiously carry out its duties and functions with only one (1) classified and one (1) unclassified staff assisting the Executive Director and its Board.

The Board of Commissioners comprise of seven (7) members. Its mission is to facilitate and expeditiously return all excess U.S. federal and Government of Guam lands back to its original land owners. The Board was able to hold work sessions, public meetings, and Title Hearings with no compensation due to the moratorium on stipends.

The Commission continues its goal to conserve on supplies, energy (utilities), and to recycle more.

The following is a list of mandates governing the work and processes followed by the Guam Ancestral Lands Commission:

1. **P.L. 22-73:** requires Government of Guam to properly compensate landowners whose property has been taken for public use and to make an appropriation to the Governor's Office in connection therewith.
2. **U.S.P.L. 103-339:** returns 3200 acres of excess lands.
3. **P.L. 22-145:** returns 3200 acres of ancestral lands, surveying of these lands, and creation of "Land Survey Revolving Fund".
4. **P.L. 23-24:** to prohibit the Government of Guam from entering into cooperative agreements with respect to the so-called Wildlife Refuge administered by the U.S. Department of Interior at the property in the northern area of Guam that was formerly the U.S. Naval Facility and to prohibit the use of Government of Guam resources and personnel in any manner that could be construed as supporting continuous federal holding of such properties.
5. **P.L. 23-25:** designating the former Naval Facility lands at Ritidian Point as property of the Government of Guam, and to demanding that the Department of Defense return these excess lands to the rightful owners from which they were originally taken by force, deceit, and outright theft.
6. **P.L. 23-141:** returns 6500 acres of ancestral lands, surveying of these lands, and creation of "Land Survey Revolving Fund".
7. **P.L. 24-109:** Notice of Meetings.
8. **P.L. 25-45:** Enabling legislation creating the Guam Ancestral Lands Commission and defines "Land Claims Facilitator" and "Land Bank" and compels "*just compensation*" as return of ancestral land(s) and/or monetary compensation.

Fiscal Year 2011 Budget
Guam Ancestral Lands Commission
Agency Narrative cont'd

9. **P.L. 25-107:** provides for administrative jurisdiction by National Park Service of undeveloped Government of Guam-owned lands within the boundaries of the War in the Pacific National Historical Park under certain conditions.
10. **P.L. 25-178:** GALC Rules & Regulations (overall) and regulates that: “..Ancestral land claims shall be expedited and claims processing shall be considered an urgency measure by all departments, agencies and instrumentalities of the government of Guam whose cooperation in facilitating meritorious claims is considered required”.
11. **P.L. 25-180:** regulates quorum for Guam Ancestral Lands Commission.
12. **P.L. 26-25:** §4. Return of Land by Federal Government under GLUP 94.
13. **P.L. 26-36,** Section 3: Mandates that the Guam Ancestral Lands Commission establish the Land Bank Program by the end of Fiscal Year 2004.
14. **P.L. 26-100:** repealed Tiyan Trust and mandates the return of ancestral lands to original landowners from that identified as excess to airport needs, and to return those other Tiyan lands to original landowners that were under the jurisdiction of GEDCA, DPR, and GHURA.
15. **P.L. 27-113:** Transfers properties under the jurisdiction of the Department of Public Works that are located in *Tiyan*, alternatively known as the former Naval Air Station, Agana (Brewer Field), to the jurisdiction of the Guam Ancestral Lands Commission, by adding a new §80106 to Title 21, GCA.
16. **P.L. 28-68,** Section 75: Real Property Tax Moratorium on Returned Federal Excess Lands to Original Land Owners. *“A moratorium on the payment of real property taxes shall be in effect until tax year 2007”*
17. **P.L. 28-133:** An Act to Add a New Section 80105 to Title 21 GCA relative to Developing a Comprehensive Zoning Plan for Ancestral Lands. (b) A “Provisional Commission” was established to complete a comprehensive zoning plan for all properties and parcels under the jurisdiction of the Guam Ancestral Lands Commission.
18. **P.L. 28-150,** Section 75: Real Property Tax Moratorium on Returned Federal Excess Lands to Original Land Owners Continuation. *“Section 75 of Chapter IV of P.L. 28-68 is hereby amended to read: (b) Properties having no zoning designation after tax year 2007 due to their previous status as federal excess lands shall be subject to said moratorium on the payment of real property taxes until the property is designated a zone.”*
19. **P.L. 29-25:** “An Act to Zone the previously Unzoned Lot Nos. 5328-5NEW-R2, 5328-R6NEW-R2 and 5328-6, All in the Municipality of Dededo to Light Industrial (M-1) Zone”

Fiscal Year 2011 Budget
Guam Ancestral Lands Commission
Agency Narrative cont'd

20. **P.L. 29-88:** “An act relative to applying a Real Property Tax immunity for original landowners, their estates, or their heirs on the return of federal excess lands which shall be effective until such time free and direct access or use of the returned property is properly recorded with the Department of Land Management.”
 21. **P.L. 29-128:** An Act to Add a New Chapter 23 to Title 1, GCA, relative to creating *I Kumision Guahan Fine'nana* (The Guam First Commission) on the Military Mission in Guam; and to *Amend* §2105 of Title 4, Genders on Boards and Commissions”
 22. **P.L. 29-135:** “An Act to Renumber §60907 and to add a new §60907 to Article 9, Chapter 60 of Title 21, GCA, relative to the Department of Land Management Building Construction Fund...”
 23. **P.L. 29-145:** “An Act to Zone the previously Unzoned Lot Number 5327 in the Municipality of Dededo to Light Industrial (M-1) Zone”
 24. **P.L. 29-151:** “An Act to *Add* a new Article 14 to Chapter 68 of Title 21 of the Guam Code Annotated, relative to the return of unused properties to their Rightful Owners and Heirs, and to cite the Act as “*The Return of Private Properties Act of 2008.*”
 25. **U.S.P.L. 106-504:** Guam’s first right of refusal to federal excess lands.
 26. **Executive Order 2002-13:** creating task forces to support the missions of the Guam Ancestral Lands Commission and the Chamorro Land Trust Commission by the Department of Land Management.
 27. **Executive Order 2002-19:** ancestral land use and administration.
 28. **12GCA, Chapter 72,** Land Claims Loan Revolving Fund.
 29. **12GCA, Chapter 74,** Landowner’s Recovery Fund.
- Other personnel, procurement, and civil service mandates:***
30. **4GCA §4105 and Executive Order 96-24,** DOA Personnel Rules & Regulations
 31. **5GCA Chapter 5,** Guam Procurement Act, Procurement Regulations
 32. **Executive Order No. 2007-18:** Mandates all Government of Guam workplaces to be Tobacco-Free effective January 1, 2008.
 33. **P.L. 29-20:** “An Act to *Amend* Title 4, GCA §2103.5. relative to Executive Nominations ; and to Amend Chapter 13 of Title 4 GCA to require Disclosure of felony convictions, to be known as “The Public Official Disclosure Act.”

Fiscal Year 2011 Budget
Guam Ancestral Lands Commission
Agency Narrative cont'd

34. **P.L. 29-61:** “An Act to *Amend* §§43201, 43202 and 43203 of Title 5, GCA, relative to Performance Reviews of Agency Heads.”
35. Civil Service Commission – Compensation & Classification Plan.
36. Civil Service Commission – Pay Schedule.
37. All budget laws, other Executive Orders, Board directives and Resolutions as may be pertinent to the Guam Ancestral Lands Commission.

**Decision Package
FY 2011**

Department/Agency: Guam Ancestral Lands Commission

Division/Section: 209

Program Title: Administration and Intake Division

Activity Description:

This program provides the necessary support for budget, payroll, procurement, data control supervision, and other administrative services for the Commission's personnel and operations.

Major Objective(s):

Provide timely financial reports to management

Improve the time for processing of procurement items

Monitor data control processing of landowner applicant records

Short-term Goals:

Assist the Commission and staff in its administrative needs; Having the Commission fully automated;
Ensure proper budgetary conformance per fiscal year and maintain appropriate Classified staff levels for continuity.

Workload Output

Workload Indicator:	FY2009 Level of Accomplishment	FY2010 Anticipated Level	FY 2011 Projected Level
Public / Title Hearings	8	8	8
Payroll	26	26	26
Attended Public Hearings	2	6	6
Employee Trainings @ DOA	4	4	4
Process Applications	15	10	10
Inquires	200	200	300
Annual Reports	1	1	1
Process Procurement	20	10	12

**Decision Package
FY 2011**

Department/Agency: Guam Ancestral Lands CommissionDivision/Section: 209

Program Title:	Claims, Research, Development & Planning Division
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Activity Description:

Claims provides for the intake and processing of Applications for Title and Compensation, Claims of Interest and initial inquiries for information. Research, Development & Planning provides for the research of information, documents and maps relative to lots, owners and claims of interest. It also provides for the planning and development of lots that are owned by the Commission. PL 25-178 establishes the rules and regulations for the Guam Ancestral Lands Commission. It provides the acceptance and the ability to process the applications in a timely matter which is dependent on the number of staff that are qualified. The GALC must verify and obtain all information of all the applications that were submitted and the staff must be qualified in carrying out the research and planning. The Commission also stands to obtain title to lands that are not privately owned and must develop the properties to their highest and best use in a Trust for the dispossessed original landowners and also heirs who are not getting their lands back. The Commission would not be able to accomplish its mission without proper research, planning and development.

Major Objective(s):

Train existing staff to accept and process applications
 Research and confirm information in applications submitted so far
 Prepare and assemble applications for the Title Hearing deliberations
 To provide the necessary tools and resources for staff to do their jobs.

Short-term Goals:

To assist original landowners and their descendants to obtain title to ancestral lands returned by the United States of America (Federal Excess Lands); to assist the original land owners in their pursuit towards compensation for the lands taken by the Government of Guam and the United States since 1930; to research and confirm information in applications, and to provide information to management for decision and information processing.

Workload Output			
Workload Indicator:	FY 2009 Level of Accomplishment	FY 2010 Anticipated Level	FY 2011 Projected Level
Title Hearing	8 Lots Heard	Estimated 8 Lots to be heard	Estimated 8 Lots to be heard
Property Research	8 Lots Researched	Estimated 8 Lots to be researched	Estimated 8 Lots to be researched
Applicants	Located Original Landowners/Heirs	Locating Original Landowners/Heirs	Locating Original Landowners/Heirs

**Government of Guam
Fiscal Year 2011
Budget Digest**

[BBMR BD-1]

Function: Natural Resources
Department/Agency: GUAM ANCESTRAL LANDS COMMISSION
Program: General Fund

AS400 Account Code	Appropriation Classification	A	B	Governor's Request			
		FY 2009 Expenditures & Encumbrances	FY 2010 Authorized Level	FY 2011 General Fund	FY 2011 Federal Match Fund(s)	FY 2011 Other Fund 1/	FY 2011 Total Req. (C+D+E)

PERSONNEL SERVICES

111	Regular Salaries/Increments/Special Pay	\$127,709	\$155,114	\$128,391	\$0	\$0	\$128,391
112	Overtime	0	0	0	0	0	0
113	Benefits	40,135	35,927	44,305	0	0	44,305
114	Insurance Benefits (Medical / Dental / Life)	0	5,173	0	0	0	0
TOTAL PERSONNEL SERVICES		\$167,844	\$196,214	\$172,696	\$0	\$0	\$172,696

OPERATIONS

220	TRAVEL- Off-Island/Local Mileage Reimburs.	\$0	\$0	\$0	\$0	\$0	\$0
230	CONTRACTUAL SERVICES:	0	13,264	12,200	0	0	12,200
233	OFFICE SPACE RENTAL:	33,218	31,334	31,334	0	0	31,334
240	SUPPLIES & MATERIALS:	515	3,747	4,511	0	0	4,511
250	EQUIPMENT:	0	0		0	0	0
270	WORKERS COMPENSATION	0	0	0	0	0	0
271	DRUG TESTING	0	300	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	8,400	0	0	8,400
TOTAL OPERATIONS		\$33,733	\$48,645	\$56,445	\$0	\$0	\$56,445

UTILITIES

361	Power	\$8,133	\$14,400	\$6,000	\$0	\$0	\$6,000
362	Water/ Sewer	0	0	0	0	0	0
363	Telephone/ Toll	2,051	2,400	3,000	0	0	3,000
TOTAL UTILITIES		\$10,184	\$16,800	\$9,000	\$0	\$0	\$9,000

CAPITAL OUTLAY

450		\$0	\$0	\$0	\$0	\$0	\$0
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TOTAL APPROPRIATIONS

		\$211,761	\$261,659	\$238,141	\$0	\$0	\$238,141
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1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTE)

UNCLASSIFIED	2.00	2.00	2.00	0.00	0.00	2.00
CLASSIFIED	1.00	1.00	1.00	0.00	0.00	1.00
TOTAL FTE:	3.00	3.00	3.00	0.00	0.00	3.00

Schedule A - Off-Island Travel

Department/Agency: GUAM ANCESTRAL LANDS COMMISSION

Division: All Divisions

Program: All Programs

*****NOT APPLICABLE*****

Purpose / Justification for Travel				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

Schedule B- Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
Internet Service Fees	12	200	\$ 2,400.00	X	
Web Maintenance Fees	12	200	\$ 2,400.00	X	
Copy Machine Lease	12	200	\$ 2,400.00	X	
Publication Fees	1	4,000	\$ 4,000.00	X	
Vehicle Maintenance	1	1,000	\$ 1,000.00	X	
			\$ -		
Total Contractual			\$ 12,200.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
Fuel	12	100	\$ 1,200.00	X	
Office Supplies	1	2,811	\$ 2,811.00	X	
Cleaning Supplies	1	500	\$ 500.00	X	
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ 4,511.00		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
Stipends - GALC Board of Commissioners (7)	12	700	\$ 8,400.00		X
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ 8,400.00		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2010?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Government of Guam
 Fiscal Year 2011
 Agency Staffing Pattern
 (PROPOSED)

FUNCTIONAL AREA: Natural Resources
 DEPARTMENT/AGENCY: GUAM ANCESTRAL LANDS COMMISSION
 PROGRAM: All Divisions
 FUND: General Fund

Input by Department										Input by Department									
No.	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H) Increment		(J)	(K)	(L)	(M)	Benefits			(R)	(S)	
	Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 27.46%)	Retire (DDI) (\$16.66*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	GALC-001	Executive Director	Eddie L.G. Benavente	LS(10)	\$66,364	\$0	\$0		\$0	\$66,364	\$18,224	\$0	\$0	\$962	\$174	\$2,524	\$252	\$22,136	\$88,500
2	GALC-002	Management Analyst III	VACANT	M-1	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
3	GALC-003	Administrative Assistant	VACANT	J-1	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
4	GALC-004	Administrative Aide	VACANT	F-1	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
5	GALC-005	Land Agent II	Joey Leon Guerrero	I-8	29,944	0	\$0	11/1/2012	0	29,944	8,223	0	0	434	174	1,560	168	10,559	40,503
6	GALC-006	Land Abstractor	VACANT	I-1	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
7	GALC-007	Clerk I	VACANT	C-1	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
8	GALC-008	Data Control Clerk II	VACANT	F-1	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
9	GALC-009	Private Secretary	Mary Ann Meno Parteko	I-10	32,083	0	\$0		0	32,083	8,810	433	0	465	174	1,560	168	11,610	43,693
10																			
11																			
12																			
13																			
14																			
15																			
16																			
17																			
18																			
19																			
20																			
21																			
22																			
23																			
24																			
25																			
			Grand Total:		\$128,391	\$0	\$0		\$0	\$128,391	\$35,256	\$433	\$0	\$1,862	\$522	\$5,644	\$588	\$44,305	\$172,696

* Night Differential / Hazardous / Worker's Compensation / etc.
 1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

Government of Guam
 Fiscal Year 2011
 Agency Staffing Pattern
 (PROPOSED)

*****NOT APPLICABLE*****

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)		(F)	(G)	(H)	(I)	(J)	(K)
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	1/	2/	3/	4/	5/	6/	(E+F+G+H+I+J) Subtotal
					Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	GALC-001	Executive Director	Eddie L.G. Benavente	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	GALC-002	Management Analyst III	VACANT	0	0	0	0	0	0	0	0
3	GALC-003	Administrative Assistant	VACANT	0	0	0	0	0	0	0	0
4	GALC-004	Administrative Aide	VACANT	0	0	0	0	0	0	0	0
5	GALC-005	Land Agent II	Joey Leon Guerrero	0	0	0	0	0	0	0	0
6	GALC-006	Land Abstractor	VACANT	0	0	0	0	0	0	0	0
7	GALC-007	Clerk I	VACANT	0	0	0	0	0	0	0	0
8	GALC-008	Data Control Clerk II	VACANT	0	0	0	0	0	0	0	0
9	GALC-009	Private Secretary	Mary Ann Meno Parteko	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
 Fiscal Year 2010
 Agency Staffing Pattern
 (CURRENT)

FUNCTIONAL AREA: NATURAL RESOURCES

DEPARTMENT/AGENCY: GUAM ANCESTRAL LANDS COMMISSION

PROGRAM: All Divisions

FUND: General Fund

Input by Department										Input by Department										
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) Subtotal (E+F+G+I)	(K) Retirement (F * 26.04%)	(L) Retire (DDI) (\$16.66*26PP)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amt.					Life (1/)	Medicare (1.45% * J)	Life (1/)				
1	GALC-001	Executive Director	Eddie L.G. Benavente	L5(10)	\$66,364	\$0	\$0		\$0	\$66,364	\$17,474	\$0	\$0	\$962	\$174	\$1,560	\$0	\$20,170	\$86,534	
2	GALC-002	Management Analyst III	VACANT	M-1	0	0	0		0	0	\$0	0	0	0	0	0	0	0	0	
3	GALC-003	Administrative Assistant	VACANT	J-1	0	0	0		0	0	\$0	0	0	0	0	0	0	0	0	
4	GALC-004	Administrative Aide	VACANT	F-1	0	0	0		0	0	\$0	0	0	0	0	0	0	0	0	
5	GALC-005	Land Agent II	Joey Leon Guerrero	I-7	28,875	0	0	5/4/2010	445	29,320	\$7,720	0	0	425	174	1,560	168	10,047	39,367	
6	GALC-006	Land Abstractor	VACANT	I-1	0	0	0		0	0	\$0	0	0	0	0	0	0	0	0	
7	GALC-007	Clerk I	VACANT	C-1	0	0	0		0	0	\$0	0	0	0	0	0	0	0	0	
8	GALC-008	Data Control Clerk II	VACANT	F-1	0	0	0		0	0	\$0	0	0	0	0	0	0	0	0	
9	GALC-009	Private Secretary	Mary Ann Meno Parteko	I-10	32,083	0	0		0	32,083	\$8,447	434	0	465	174	1,560	168	11,249	43,332	
10																				
11																				
12																				
13																				
14																				
15																				
16																				
17																				
18																				
19																				
20																				
21																				
22																				
23																				
24																				
25																				
			Grand Total:		\$127,322	\$0	\$0		\$445	\$127,767	\$33,641	\$434	\$0	\$1,853	\$522	\$4,680	\$336	\$41,466	\$169,233	

* Night Differential / Hazardous / Worker's Compensation / etc.
 1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

**Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(CURRENT)**

Input by Department											
Special Pay Categories											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E)-(J)						(K) (E+F+G+H+I+J) Subtotal
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	GALC-001	Executive Director	Eddie L.G. Benavente	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	GALC-002	Management Analyst III	VACANT	0	0	0	0	0	0	0	0
3	GALC-003	Administrative Assistant	VACANT	0	0	0	0	0	0	0	0
4	GALC-004	Administrative Aide	VACANT	0	0	0	0	0	0	0	0
5	GALC-005	Land Agent II	Joey Leon Guerrero	0	0	0	0	0	0	0	0
6	GALC-006	Land Abstractor	VACANT	0	0	0	0	0	0	0	0
7	GALC-007	Clerk I	VACANT	0	0	0	0	0	0	0	0
8	GALC-008	Data Control Clerk II	VACANT	0	0	0	0	0	0	0	0
9	GALC-009	Private Secretary	Mary Ann Meno Parteko	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2011 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1]

Function : Natural Resources
Department/Agency: Guam Ancestral Lands Commission
Program: General Fund

EQUIPMENT/CAPITAL LISTING:

Description	Quantity	Percentage of Use	Comments
Book shelf - wood	1	0	brown / poor condition (unusable)
Cork bulletin board	3	100	brown / good condition
Double pedestal desk	5	100	beige / good condition
Chair blue vinyl with black trim	2	0	blue vinyl / poor condition (unusable)
File cabinet	16	100	10 beige / good condition / 6 black / new
Fire Extinguisher	1	100	red / fair condition
Folding chairs	90	50	gray/brown / (40) fair condition (50) poor / unusable
Folding table - 2x8	5	100	brown / (4) fair condition (1) poor condition
Folding table - 2x6	4	100	brown / (2) fair condition (2) poor condition
L - Shaped work station	2	50	beige / fair condition
Meridian telephone	7	100	beige / (1) good condition / six (6) not functioning
Microwave	1	50	white/ good condition
Office chair	1	100	black cloth / good condition
Office chair	1	100	gray cloth / good condition
Office chair with arms	2	100	black cloth / good condition
Office chair with wheels	2	100	blue cloth / good condition
Electric Pencil Sharpener	2	100	black / (1) good condition (1) poor condition (unusable)
Side chair	13	0	green with wood frame / poor condition (unusable)
Storage shelves	2	100	beige / good condition
Tables with wheels	2	100	brown/wood / good condition
Wall clock	3	100	white face with black trim / (1) good condition (2) not functioning
Waste basket - plastic	8	100	black / fair condition
White board	1	100	white / good condition
Compaq SK2800 Keyboard	1	Not functioning	BIC800BDPHTQKJ (Serial Number)
Compaq C010 Monitor	1	Not functioning	915CE48BQ164 (Serial Number)
Compaq Presario 5722 CPU / peripherals	1	Not functioning	1X96CLPBB0CV (Serial Number)
Battery Back Up	3	Not functioning	U84702 (Serial Number)
Mic Stand with Base and Mic Holder	2	100	
JVC Microphone	8	100	
Noble View Monitor	1	100	026370308 (Serial Number)
TOA PA System	1	100	11160041 (Serial Number)
Epson 860 Printer	1	100	BX6K0388940 (Serial Number)
Epson 777 Printer	1	Not functioning	CP5EA54426 (Serial Number)
Hewlett Packard Laserjet 1100xi Printer	3	100	USGN377954 (Serial Number)USGP131022 (Serial Number)USFH011003 (Serial Number) (1) good condition (2) not functioning (unusable)
Hewlett Packard Laserjet 1200 Printer	1	100	
Nissan Pathfinder Vehicle	1	100	LICENSE PLATE NO. 117
JVC Video/Digital Camera	1	100	07511351(Serial Number)
Powertank Lights	4	70	
Igloo Cooler	1	70	
55 Cup Coffee Perculator	1	Not functioning	
Fellowes Powershred PS 60	3	100	(1) good condition (2) not functioning
Water Dispenser (Hot & Cold)	1	100	good condition
Digital Audio Player	1	100	CD / Double Cassette (Califone)

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):	Percent of Total Program Space	Total Program Space Occupied (Sq. Ft.):	Comments
Reception Area	96	100		
Administration	240	100		
Claims, Research, Development & Planning Division	280	100		
Meeting Room	252	100		
Executive Director	260	100		
Internal Storage Area (1)	126	100		
Internal Storage Area (2)	140	100		
Restroom (1)	54	100		
Restroom (2)	56	100		
****NOTHING FOLLOWS****				