



GUAM ELECTION COMMISSION

Kumision Ileksion Guåhan

P.O. Box BG • Hagåtña, Guam 96932
Tel: (671) 477-9791/2 • Fax: (671) 477-1895



March 13, 2009

The Honorable Vicente C. Pangelinan
Senator and Chairman
Committee on Appropriations, Taxation, Banking, Insurance, Retirement, and Land
Mina Trenta Na Liheslaturan Guåhan
155 Hesler Street
Hagåtña, Guam 96932

Senator Pangelinan:

Buenas yan Hafa Adai. Submitted herewith as per your request, is the FY2010 Budget Request for the Guam Election Commission (GEC). In our submission, you will find all pertinent documents attached as indicated in you correspondence dated March 4, 2009.

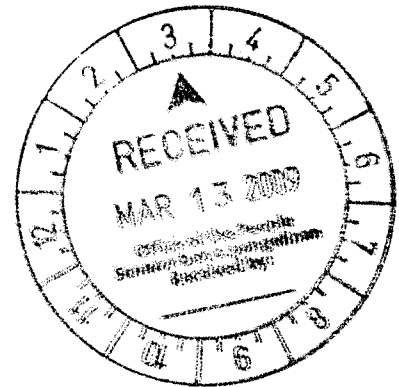
Si Yu'os Ma'åse for your kind attention, and I am looking forward to working with you and your staff. If you or your staff should have any questions, please do not hesitate to contact me at 477-9791-4. You may also email me at director@gec.guam.gov

Senseramente,


JOHN F. BLAS
Executive Director

Attachments

cc: GEC Board of Directors
GEC Legal Counsel
File



**Government of Guam
Fiscal Year 2010 Budget
Department / Agency Narrative**

FUNCTION: CONDUCTING OF ELECTIONS

DEPT. / AGENCY: GUAM ELECTION COMMISSION

MISSION STATEMENT:

To ensure the implementation and enforcement of all Guam Election Laws; ensure compliance of the Election Campaign Contribution and Expenditure Act; and the Public Official Financial Disclosure Act.

GOALS AND OBJECTIVES:

- 1) To work diligently towards providing the citizens of Guam with a fair, honest, and orderly election process; to ensure complete election returns of issues/questions and public offices.
- 2) To ensure the preparation/coordination of plans and processes for the purposes of conducting the Primary Election; recruitment of District and Volunteer Registrars, Precinct Boards (Precinct Officials), Poll Maintenance Workers and Ballot Operators/Tabulators. This process includes advising "potential candidates and incumbent officials" of the Public Officials Financial Disclosure Act and the candidate's requirement to file election Campaign Contributions and Expenditures (CC&E) Report.

Schedule A - Off-Island Travel

Department/Agency: Guam Election Commission

Division: Administration/Operations

Program: _____

Purpose / Justification for Travel

N/A

Travel Date: _____

No. of Travelers: _____ 1/

Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel

Travel Date: _____

No. of Travelers: _____ 1/

Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel

Travel Date: _____

No. of Travelers: _____ 1/

Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

Schedule B- Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2009?	
				Yes	No
Legal Services			\$ 150,000.00	Yes	
Vehicle Lease			\$ 6,000.00	Yes	
Van Lease			\$ 1,800.00	Yes	
Fuel Cost			\$ 1,200.00	Yes	
Photo Copy Machine Lease			\$ 14,000.00	Yes	
Postal Services			\$ 6,050.00	Yes	
ES&S Technical/Site Support			\$ 18,645.00	Yes	
Ballot Paper Stock & Election Printing Expense			\$ 59,225.00	Yes	
Advertisement			\$ 25,000.00	Yes	
Maintenance & Logistics Suupport			\$ 18,570.00	Yes	
Precinct Officials			\$ 49,300.00	Yes	
District Registrars			\$ 5,292.00	Yes	
Tabulator/Ballot Operators			\$ 2,550.00	Yes	
Central Tabulation			\$ 12,000.00	Yes	
UOG Online Service & Reports			\$ 11,750.00	Yes	
Dues & Subscription			\$ 385.00	Yes	
Temporary Training/Conference Room			\$ 12,000.00	Yes	
			\$ -		
Total Contractual			\$ 393,767.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2009?	
				Yes	No
Supplies & Materials			\$ 6,000.00	Yes	
			\$ -		
			\$ -		
Total Supplies & Materials			\$ 6,000.00		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2009?	
				Yes	No
N/A			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2009?	
				Yes	No
Monthly Board Stipends (7 Members)	7	\$1,200	\$ 8,400.00	Yes	
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ 8,400.00		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2009?	
				Yes	No
N/A			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Government of Guam
Fiscal Year 2009
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: Guam Election Commission

PROGRAM: Administration/Operations

FUND: General Fund - 5100A090700GA006

Input by Department										Input by Department										
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) (E+F+G+I) Subtotal	(K) Retirement (J * 25.20%)	(L) Retire (DDI) (\$15.52*26PP)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amt.					Medicare (1.45% * J)	Life					
1	07002	Program Coordinator II	Stephanie N. Chargualaf	L-9	38,454	0	0		0	38,454	9,690	404	0	558	174	1,380	231	12,437	50,891	
2	07003	Program Coordinator I	David P. Chargualaf, Jr.	L-5	33,150	0	0		0	33,150	8,354	404	0	481	174	1,380	180	10,972	44,122	
3	07004	Clerk Typist II	Joseph P. Iseke	K1	24,656	0	0		0	24,656	6,213	404	0	358	174	1,380	180	8,709	33,365	
4	07005	Clerk Typist I	Thomas H. San Agustin	D-5	19,800	0	0		0	19,800	4,990	404	0	287	174	1,380	180	7,415	27,215	
5	07006	Administrative Assistant	For Recruitment	J8	32,119	0	0		0	32,119	8,457	253	0	466	\$174	1,380	384	11,114	43,233	
6	07007	Data Process Sys Administrator	For Recruitment	N1	31,064	0	0		0	31,064	7,828	243	0	450	174	1,380	384	10,460	41,524	
7	07008	Clerk Typist II	For Recruitment	E5	20,820	0	0		0	20,820	5,482	253	0	302	\$174	1,380	384	7,975	28,795	
8	07009	Clerk Typist I	For Recruitment	C1	15,133	0	0		0	15,133	3,985	253	0	219	\$174	1,380	384	6,395	21,528	
9					0	0	0		0	0	0	\$0	0	0	\$0	0	0	0	0	
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
			Grand Total:		\$215,196	\$0	\$0		\$0	\$215,196	\$54,999	\$2,618	\$0	\$3,120	\$1,392	\$11,040	\$2,307	\$75,477	\$290,673	

* Night Differential / Hazardous / Worker's Compensation / etc.

**Government of Guam
Fiscal Year 2010
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: Guam Election Commission

PROGRAM: Administration / Operations

FUND: General Fund

Input by Department										Input by Department									
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) (E+F+G+I) Subtotal	(K) Retirement (J * 26.33%)	(L) Retire (DDI) (\$15.52*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life (I/)	Benefits		(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amt.							(P) Medical (Premium)	(Q) Dental (Premium)		
1	07001	Executive Director	John F. Blas	R8	\$61,939	\$0	\$0		\$0	\$61,939	\$16,309	\$404	\$0	\$898	\$174	\$4,212	\$1,164	\$23,160	\$85,099
2	07002	Program Coordinator II	Stephanie N. Chargualaf	L9	38,454	7,766	0		0	46,220	12,170	\$404	0	670	\$174	2,436	696	16,550	62,769
3	07003	Program Coordinator I	David P. Chargualaf	L5	33,150	6,695	0		0	39,845	10,491	\$404	0	578	\$174	1,380	384	13,411	53,255
4	07004	Program Coordinator I	Joseph P. Iseke	K1	24,656	4,977	0		0	29,633	7,802	\$404	0	430	\$174	1,380	384	10,574	40,207
5	07005	Clerk Typist I	Thomas H. San Agustin	D5	19,800	3,998	0		0	23,798	6,266	\$404	0	345	\$174	1,380	384	8,953	32,751
6	07006	Administrative Assistant	For Recruitment	J8	32,119	6,485	0		0	38,604	10,164	\$404	0	560	\$174	1,380	384	13,066	51,670
7	07007	Data Process Sys Administrator	For Recruitment	N1	31,064	6,271	0		0	37,335	9,408	\$404	0	541	\$174	1,380	384	12,291	49,626
8	07008	Clerk Typist II	For Recruitment	E5	20,820	4,204	0		0	25,024	6,589	\$404	0	363	\$174	1,380	384	9,293	34,318
9	07009	Clerk Typist I	For Recruitment	C1	15,133	3,045	0		0	18,178	4,786	\$404	0	264	\$174	1,380	384	7,391	25,569
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:		\$277,135	\$43,441	\$0		\$0	\$320,576	\$83,986	\$3,632	\$0	\$4,648	\$1,566	\$16,309	\$4,548	\$114,689	\$435,264

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2008 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2009

Government of Guam Departmental Organizational Chart

